

## Document Header Information

Document Type	Voucher	Document Name	T008PT7
Travel Authorization Number	T008PT7	Trip Name	RA Meeting re Ft Worth
TA Date	02/06/18	Currency	USD
Organization	GARNHUD	Current Status	SENT TO FINANCIAL
Purpose	PROGRAM EXECUTION	Document Detail	RA Meeting in Ft Worth
Type Code	SINGLE TRIP		

## Traveler Profile

Name	Pattio, L yee M	ID	(b)(6)
TID	(b)(6)	Organization	GARNHUD
Title		Dep Status	New York, NY
Security Cl		Card	CARD HOLDER
Office Address	26 Federal Plaza Suite 3541  New York, NY 10778	EMAIL	lyee m pattio@ghud.gov
Office Phone	202-4028252	Cell Phone	
Home Address	(b)(6)	Home Phone	(b)(6)
Alternate Address		Alternate Phone	

## Document Information

Trip Number	1	Purpose	RA Meeting re Ft Worth
From	01/29/18	To	02/01/18
Itinerary Location		Itinerary Location	FORT WORTH, TX
		Purpose	PROGRAM EXECUTION
		Per Diem Rates	163.00 / 59.00

## Document Totals

Total Expenses	1,313.86
Reimbursable Expenses	1,299.11
Non-Reimbursable Expenses	14.75
Advance Applied	00
Net to Traveler	401.50
Net to Government	14.75
Pay to Charge Card	897.61

## Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com Carrier - I	554.60	00
Local Trans	195.00	00
Lodging-PerDiem	465.00	00
M&IE-PerDiem	206.50	00
Other	69.75	00
TMC Fee	8.26	00
Transport Fees	14.75	00
Total Expenses	1,313.86	00

## Trip Details

## Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1005751799		354.60
COMM-CARR	American Airlines	1005751799		00
LODGE	Independent	1005751799	Ft Worth, TX	465.00

## Trip Itinerary

From: LGA-New York, NY (USA) (La Guardia Apt) TO: DFW-Dallas / Ft. Worth, TX (USA) (Intl.

Air

Monday January 29, 2018

LGA-New York, NY (USA) (to DFW-Dallas / Ft. Worth,

Jan 29 American Airlines 1131  
New York, NY (USA) (La Guardia Apt) 01/29/2018 10:30AM  
Confirmation Number: FETXHM

Destination: Unknown Nonstop  
Dallas / Ft. Worth, TX (USA) (Intl. Apt) 01/29/2018 1:53PM

Flight Information  
Distance: 1386 miles  
No Seat Assigned

Emissions: 540.5 lbs of CO2  
Cost: 354.60 USD

LGA-New York, NY (USA) (to DFW-Dallas / Ft. Worth,

Jan 29 American Airlines 1131  
New York, NY (USA) (La Guardia Apt) 01/29/2018 10:30AM  
Confirmation Number: FETXHM

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Flight Information  
Distance: 1386 miles  
No Seat Assigned

Emissions: 540.5 lbs of CO2  
Cost: 354.60 USD

Hotel

Independent

306 West Seventh St Ft. Worth TX FONE 817-336-7211

Jan 29 Checking out: 01/29/2018

Checking out: 02/01/2018  
Total Rate: 465.00 USD

Independent

Total Role 465.00 USD

Thursday February 01, 2018

Duration: Unknown Nonstop  
New York, NY (USA) (La Guardia Apt) 02/01/2018 7:54PM

Emulsion 540.5 lb of CO<sub>2</sub>

Duration: Unknown Nonstop  
New York, NY (USA) (La Guardia Aft) 02/01/2018 7:54PM

Emulsion 54) 5 lbs of CO<sub>2</sub>

Trp#	Description	Category	Total Non-Pei Diem Expenses	Total Per Diem Expenses	621.50
Date	Description	Category	Cost	Pay Method	Per Diem
11/17/2018	Travel Fee	TMC Fee	8.26	IBA	
Comment	OTRS Domestic Intl w/ Air-Rail				
11/29/2018	Airfare	Com. Carrier - I	354.60	IBA	
11/29/2018	Taxi/Limo/Shuttle	Local Trans	45.00	TRAVELER	
Comment	Residence to LGA				
11/29/2018	Taxi/Limo/Shuttle	Local Trans	50.00	TRAVELER	
Comment	DFW to Hotel				
11/29/2018	Lodging	Lodging-PerDiem	155.00	IBA	*
Comment	Conf Nnm. Cmt				
11/29/2018	M&IE	M&IE-PerDiem	44.25	TRAVELER	*
11/29/2018	Taxes - Lodging/Domestic	Other	23.25	IBA	
11/30/2018	Lodging	Lodging-PerDiem	155.00	IBA	*
Comment	Conf Nnm. Cmt				
11/30/2018	M&IE	M&IE-PerDiem	59.00	TRAVELER	*
11/30/2018	Taxes - Lodging/Domestic	Other	23.25	IBA	
11/31/2018	Lodging	Lodging-PerDiem	155.00	IBA	*
Comment	Conf Nnm. Cmt				
11/31/2018	M&IE	M&IE-PerDiem	59.00	TRAVELER	*
11/31/2018	Taxes - Lodging/Domestic	Other	23.25	IBA	
12/01/2018	Taxi/Limo/Shuttle	Local Trans	55.00	TRAVELER	
Comment	Fl. Worth Regional Office to DFW				
12/01/2018	Taxi/Limo/Shuttle	Local Trans	45.00	TRAVELER	
Comment	LGA to Residence				
12/01/2018	M&IE	M&IE-PerDiem	44.25	TRAVELER	*
12/06/2018	TDY Voucher Fee	Transva Fees	14.75	EFT	

Line#	Total Per Diem Allowances	671.50
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Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D _Con%
11/29/2018	163.00/59.00	155.00	155.00	44.25	44.25	
11/30/2018	163.00/59.00	155.00	155.00	59.00	59.00	
11/31/2018	163.00/59.00	155.00	155.00	59.00	59.00	
12/01/2018	163.00/59.00	0.00	0.00	44.25	44.25	

Org	GARNHUD	Label	Acct Code	
Expense Category	2017	Fiscal Year	Amount	354.60
Expense Category	2017	Fiscal Year	Amount	195.00
Expense Category	2017	Fiscal Year	Amount	465.00
Expense Category	2017	Fiscal Year	Amount	206.50
Expense Category	2017	Fiscal Year	Amount	69.75
Expense Category	2017	Fiscal Year	Amount	8.26
Expense Category	2017	Fiscal Year	Amount	14.75
Expense Category	2017	Fiscal Year	Amount	
			Total	

OrganizationLabel	Accounting String		Payment Method	Amount
3ARNHUSD	L0A019202320YY/HUDFP00RA0000/HUD0335DBYYYYXX/XXXXXXXXXXXXX/HUDNPS000000/X/XXXXXXXXXXXX XXXXXXXXXX/HUD35MM/X/XXXXXXXX/XXXXXXXXXXXXXXXXXXEFT			14.75
3ARNHUSD	L0A019202320YY/HUDFP00RA0000/HUD0335DBYYYYXX/XXXXXXXXXXXXX/HUDNP000000/XXXXXXXXXXXXXXX XXXXXXXXXX/HUD35MM/X/XXXXXXXX/XXXXXXXXXXXXXXXXXXIBA			897.61
3ARNHUSD	L0A019202320YY/HUDFP00RA0000/HUD0335DBYYYYXX/XXXXXXXXXXXXX/HUDNP000000/XXXXXXXXXXXXXXX XXXXXXXXXX/HUD35MM/X/XXXXXXXX/XXXXXXXXXXXXXXXXXXTRAVELER401			50
<b>Totals by Label</b>				
3ARNHUSD	L0A019202320YY/HUDFP00RA0000/HUD0335DBYYYYXX/XXXXXXXXXXXXX/HUDNPS000000/X/XXXXXXXXXXXX XXXXXXXXXX/HUD35MM/X/XXXXXXXX/XXXXXXXXXXXXXXXXXX			1,212.86
	Total			

EFT Total 14.75

Attachments

Attachments Exist

Audits

Audit Name	Result	Reason
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Document History 04/09/2019 Voucher: T008PT7

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	02/06/2018	11:48 AM EST	Patton, Lynne Mortine	
SIGNED	02/06/2018	12:55 PM EST	Patton, Lynne Mortine	
HUD AUTHORIZED	02/08/2018	9:47 AM EST	LAKE, KAREN Arnetta	
APPROVED	02/08/2018	10:16 AM EST	DIXON, VEDA AMELIA	
PENDING	02/08/2018	10:16 AM EST	SYSUTILITY	
SENT TO FINANCIAL	02/08/2018	10:18 AM EST	USER, EAI	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name

Traveler/Preparer Signature

Date

Approver Name

Approver Signature

Date

_____
_____
_____
_____
_____



**Ticket Receipt****Total Amount: 362.86 USD**

This ticket information applies to the following trip(s):

American Airlines Flight 1131 from New York NY to Dallas/Fort Worth TX on January 29  
 American Airlines Flight 2182 from Dallas/Fort Worth TX to New York NY on February 01

Electronic Ticket Number: 0017010105254

Invoice Number: EZ0006576

Ticket Amount: 354.60 USD

Form of Payment: CA\*\*\*\*\* (b)(6)

Service Fee Number: 8900720121970

Service Fee Amount: 8.26 USD

Form of Payment: CA\*\*\*\*\* (b)(6)

**Travel Summary – Agency Record Locator SWCTCE****Traveler**

PATTON / LYNNE M

Reference number by traveler: T008PT7

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type
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**Remarks**

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT  
 THE BCO TRAVEL TEAM AT 1-844-278-5521  
 FOR OUTSIDE THE US CALL COLLECT 770-829-2604  
 FOR THE HEARING IMPAIRED- PLEASE DIAL 711  
 TO ACCESS RELAY SERVICE- PROVIDE PHONE  
 NUMBER OF 1-844-278-5521 TO ACCESS TRAVEL  
 DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR  
 PROGRAM/CPP YOUR AIR RESERVATIONS ARE SUBJECT TO  
 CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST  
 48 HOURS PRIOR TO SCHEDULED DEPARTURE  
 PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN  
 ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS  
 THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.  
 THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO  
 INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC  
 CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE  
 RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

\*\*\*\*\*  
 ELECTRONIC TICKET(S) WILL BE ISSUED FOR THIS TRIP  
 CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE  
 FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL  
 YOUR HOTEL RESERVATION IN DALLAS/FORT WORTH DOES NOT MATCH  
 FLIGHT ITINERARY IF AN ERROR HAS OCCURRED,  
 CONTACT US AT 1-844-278-5521.  
 CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL  
 WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.  
 DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK

06Feb/11:15AM

<b>Estimated trip total</b>				<b>1,749.60 USD</b>
<b>Air</b>	<b>Car</b>	<b>Hotel</b>	<b>Rail</b>	<b>Other</b>
354.60 USD		1,395.00 USD		
<b>Fare details: Ticketed</b>				
<b>Vendor</b>	<b>Fare Information</b>	<b>Refund restrictions before departure</b>	<b>Change restrictions after ticketing</b>	<b>Ticket Information</b>
Air AA1131 29Jan AA2182 01Feb	<b>Total:</b> USD 354.60	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	
All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.				

**Advice to Passengers****Transportation of Hazardous Materials**

Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials.

**Forbidden Dangerous Items Examples:**

Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative.

**Note:** Spare batteries and fuel cells are not permitted in checked or hold baggage. These items **MUST** be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.  
Email generated on 06Feb/5:15 PM UTC

To access historical itineraries/travel receipts click [here](#).

# HOTEL RECEIPT

The Fort Worth Club  
306 West Seventh Street  
Fort Worth, TX  
76102

Page # 1

Telephone: 817-336-7211 Fax: 817-335-7737

Lynne Patton  
Guest names to follow 2 of 12

Res. # 056992  
Checked in Mon Jan 29, 2018 2:28pm  
Checked out Thu Feb 1, 2018 9:57am  
Room Rate 155.00  
Room 7G

Date	Description	Reference	Charges	Credits
Jan29	Food and Beverage Charge	Chit # 07017212 DOBS	37.68	
Jan29	Food and Beverage Charge	Chit # 22002735 HR	74.05	
Jan29	2018 Member rate		155.00✓	
Jan29	Hotel Occupancy Tax		23.25✓	
Jan30	Food and Beverage Charge	Chit # 03076911 G	12.99	
Jan30	Additional Gratuity	Chit #03076911 Ella	5.00	
Jan30	Additional Gratuity	Meagan M #07017212	10.00	
Jan30	Additional Gratuity	Chit #22002735 Sarai	5.00	
Jan30	Food and Beverage Charge	Chit # 07017244 DOBS	13.00	
Jan30	2018 Member rate		155.00✓	
Jan30	Hotel Occupancy Tax		23.25✓	
Jan31	Food and Beverage Charge	Chit # 03076964 G	24.68	
Jan31	Additional Gratuity	Ella #03076964	5.00	
Jan31	Food and Beverage Charge	Chit # 07017283 DOBS	13.00	
Jan31	2018 Member rate		155.00✓	
Jan31	Hotel Occupancy Tax		23.25✓	
Feb1	Food and Beverage Charge	Chit # 03077016 G	16.89	
Feb1	MC Payment-Thank You	(b)(6)		752.04
<b>Total Outstanding</b>			<b>752.04</b>	<b>752.04</b>

Guest Signature X

Thank you for staying at The Fort Worth Club!  
It was our pleasure to have you as our guest!

**Ticket Receipt****Total Amount: 362.86 USD**

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Electronic Ticket Number: 0017010105254

Invoice Number: EZ0006576

Ticket Amount: 354.60 USD

Form of Payment: (b)(6)

Service Fee Number: 8900720121970

Service Fee Amount: 8.26 USD

Form of Payment: (b)(6)

**Travel Summary – Agency Record Locator SWCTCE****Traveler**

PATTON / LYNNE M

Reference number by traveler: T008PT7

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type
------	---------	---------------	--------	---------------	------------

**Remarks**

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06Feb/11:15AM



<b>Estimated trip total</b>				<b>1,749.60 USD</b>
<b>Air</b>	<b>Car</b>	<b>Hotel</b>	<b>Rail</b>	<b>Other</b>
354.60 USD		1,395.00 USD		
<b>Fare details: Ticketed</b>				
<b>Vendor</b>	<b>Fare Information</b>	<b>Refund restrictions before departure</b>	<b>Change restrictions after ticketing</b>	<b>Ticket Information</b>
Air AA1131 29Jan AA2182 01Feb	<b>Total:</b> USD 354.60	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	
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Lynne Patton  
Guest names to follow 2 of 12

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Jan30	Additional Gratuity	Chit #22002735 Sarai	5.00	
Jan30	Food and Beverage Charge	Chit # 07017244 DOBS	13.00	
Jan30	2018 Member rate		155.00 ✓	
Jan30	Hotel Occupancy Tax		23.25 ✓	
Jan31	Food and Beverage Charge	Chit # 03076964 G	24.68	
Jan31	Additional Gratuity	Ella #03076964	5.00	
Jan31	Food and Beverage Charge	Chit # 07017283 DOBS	13.00	
Jan31	2018 Member rate		155.00 ✓	
Jan31	Hotel Occupancy Tax		23.25 ✓	
Feb1	Food and Beverage Charge	Chit # 03077016 G	16.89	
Feb1	MC Payment-Thank You	***** (b)(6) *		752.04
<u>Total Outstanding</u>			752.04	752.04

Guest Signature X

Thank you for staying at The Fort Worth Club!  
It was our pleasure to have you as our guest!

## Document Header Information

Document Type	Voucher	Document Name	T008W81
Travel Authorization Number	T008W81	Trp Name	HQ Meetings with DSOHUD on MFH Asset Management and with OGC on Judicial Receiverships
TA Date	03/01/18	Currency	USD
Organization	GARNHUD	Current Status	FINANCIAL SYS ACCEP
Purpose	PROGRAM EXECUTION	Document Detail	HQ Meetings with DSOHUD on MFH Asset Management and with OGC on Judicial Receiverships
Type Code	SINGLE TRIP		

## Traveler Profile

Name	Pallon, Lynne Martine	ID	(b)(6)
TID	(b)(6)	Organization	GARNHUD
Title		Only Station	Washington, DC
Security Cl		Card	CARD HOLDER
Office Address	451 Seventh Street SW  Washington, DC 20410	EMAIL	lynnem.pallon@dhs.gov
Office Phone	2024028252	Cell Phone	
Home Address	(b)(6)	Home Phone	(b)(6)
Alternate Address		Alternate Phone	

## Document Information

Trp Number 1  
Purpose HQ Meetings with DSOHUD on MFH Asset Management and with OGC on Judicial Receiverships

Itinerary Location	From	To	Itinerary Location	Purpose	Per Diem Rates
	02/13/18	02/14/18	WASHINGTON, DC	PROGRAM EXECUTION	201.00 / 69.00

## Document Totals

Total Expenses	421.11
Reimbursable Expenses	405.36
Non-Reimbursable Expenses	14.75
Advance Applied	00
Net to Traveler	56.21
Net to Government	14.75
Pay to Charge Card	350.15

## Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier - I	124.60	00
Local Trans	170.00	00
M&IE-PerDiem	103.50	00
TMC Fee	8.26	00
Transport Fees	14.75	00
Total Expenses	421.11	00

## Trip Details

## Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1003851871		124.60
COMM-CARR	American Airlines	1003851871		00

## Trip Itinerary

From: LGA-New York, NY (USA) (La Guardia Apt) TO: DCA-Washington, DC (USA) (National Apt)

## Air

## Tuesday February 13, 2018

## LGA-New York, NY (USA) to DCA-Washington, DC (USA)

Feb 13	American Airlines 4754	Duration Unknown Nonstop
	New York, NY (USA) (La Guardia Apt) 02/13/2018 8:00AM	Washington, DC (USA) (National Apt) 02/13/2018 9:34AM
	Confirmation Number: WZKJAA	

## Flight Information

Distance 214 miles

No Seat Assigned

Emissions 83.5 lbs of CO2

Cost 124.60 USD

## LGA-New York, NY (USA) to DCA-Washington, DC (USA)

Feb 13	American Airlines 4754	Duration Unknown Nonstop
	New York, NY (USA) (La Guardia Apt) 02/13/2018 8:00AM	Washington, DC (USA) (National Apt) 02/13/2018 9:34AM
	Confirmation Number: WZKJAA	

## Flight Information

Distance 214 miles

No Seat Assigned

Emissions 83.5 lbs of CO2

Cost 124.60 USD

## Wednesday February 14, 2018

## DCA-Washington, DC (USA) to LGA-New York, NY (USA)

Feb 14	American Airlines 4750	Duration Unknown Nonstop
	Washington, DC (USA) (National Apt) 02/14/2018 8:00AM	New York, NY (USA) (La Guardia Apt) 02/14/2018 9:29AM
	Confirmation Number: WZKJAA	

## Flight Information

Distance 214 miles

No Seat Assigned

Emissions 83.5 lbs of CO2

Duration: Unknown Nonstop  
New York, NY (USA) (La Guardia Apt) 02/14/2018 9:29AM

Flight Information  
Distance 214 miles  
No Seal Assigned

Emissions 83.5 lbs of CDZ

Expenses

Exp#	Description	Total Non-Per Diem Expenses	Total Per Diem Expenses
12/1/2018	Trovel Fee	317.61	103.50
12/1/2018	OTRS Domestic Inland Air-Rail	26	Per Diem
12/13/2018	Airfare	Com. Carner - I	124.60
12/13/2018	Taxi/Limo/Share	Local Trans	55.00
12/13/2018	Taxi/Limo/Share	Local Trans	20.00
12/13/2018	Taxi/Limo/Share	Local Trans	20.00
12/13/2018	M&IE	M&IE-PerDiem	51.75
12/14/2018	Taxi/Limo/Share	Local Trans	20.00
12/14/2018	Taxi/Limo/Share	Local Trans	55.00
12/14/2018	M&IE	M&IE-PerDiem	51.75
12/14/2018	TDY Voucher Fee	Transp Fees	14.75

### Per Diem Allowances

100%	Total Per Diem Allowances	103.50
------	---------------------------	--------

Yrs	Ratio	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
12/13/2018	201.00/69.00	0.00	0.00	51.75	51.75				
12/14/2018	201.00/69.00	0.00	0.00	51.75	51.75				

### Advance of Funds

Cannot print delonli advance form  
Unable to find an other authorization for cash advance

### Account Summary for the Selected Trip

ing	GARNIHUD	Label	Acci Codo
Expense Category	2017	Fiscal Year	Amount
om Carner - I	2017	Fiscal Year	Amount
Expense Category	2017	Fiscal Year	Amount
Deal Trans	2017	Fiscal Year	Amount
Expense Category	2017	Fiscal Year	Amount
1&1E-PerDiem	2017	Fiscal Year	Amount
Expense Category	2017	Fiscal Year	Amount
MC Fee	2017	Fiscal Year	Amount
Expense Category	2017	Fiscal Year	Amount
ions\n Fees	2017	Fiscal Year	Amount
		Total	

### Payment Detail Information

Signature Label	Arconaming String	Payment Method	Amount
IARNHUD LOA01920230YY/HUDFP00RA0000/HUD0335DBYYYYXX/XXXXXXXXXXXX/HUDNP5000000/XXXXXXXXXXXXXXXX/XXX-b1-XXXXXXXXXX/HUD35MM/XXXXXXXXXX/XXXXXXXXXX/XXXXXXXXXXEFT			14 75
IARNHUD LOA01920230YY/HUDFP00RA0000/HUD0335DBYYYYXX/XXXXXXXXXXXX/HUDNP5000000/XXXXXXXXXXXXXXXX/XXX-b2-XXXXXXXXXX/HUD35MM/XXXXXXXXXX/XXXXXXXXXX/XXXXXXXXXXIBA			132 86
IARNHUD LOA01920230YY/HUDFP00RA0000/HUD0335DBYYYYXX/XXXXXXXXXXXX/HUDNP5000000/XXXXXXXXXXXXXXXX/XXX-b3-XXXXXXXXXX/HUD35MM/XXXXXXXXXX/XXXXXXXXXX/XXXXXXXXXXTRAVELER273 50			

## Totals by Label

1ARNHUD 1DAN1920123211YY/HUDFPOORAD000:HUD033JDBYYYXX/X/XXXXXXXXX/HUDNPS000000:XXXXXXX/XXX/XXX-b1-XXXXXX/XXX/HUD35M/X/XXXXXXXXXX/XXXXXXXX/XXXXXXX 42 | |

### Totals by Payment Method

EFT Total	14.75
IBA Total	132.86
TRAVELER173	50
Total	

## Attachments

### Attachments Exist

## kurds

[illegible]

## Document History 04/09/2019 Voucher: T008W81

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	03/01/2018	8 56 AM EST	Pattio, Lynne Martine	
SIGNED	03/01/2018	9 09 AM EST	Pattio, Lynne Martine	
UD AUTHORIZED	03/02/2018	10 05 AM EST	LAKE, KAREN Annetta	
APPROVED	03/02/2018	12 09 PM EST	DIXON, VEDA AMELIA	
PENDING	03/02/2018	12 09 PM EST	SYSUTILITY	
FINANCIAL SYS ACCEPT	03/02/2018	12 11 PM EST	USER, EAJ	

certify that the electronic signatures listed above are valid and on file

SIGNED DATE

**Document Signatures**

Transfer/Preparer Name  
Transfer/Preparer Signature  
Date  
Approver Name  
Approver Signature  
Date



TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change.

Travelers are responsible for verifying all fees charged by individual carriers.

Please visit the operating carrier website of your ticketed itinerary for applicable fees.

Printer Friendly

#### Ticket Receipt

Total Amount: 132.86 USD

This ticket information applies to the following trip(s):

American Airlines Flight 4754 from New York NY to Washington DC on February 13

American Airlines Flight 4750 from Washington DC to New York NY on February 14

ElectronicTicket Number: 0017011852916

Invoice Number: EZ0008340

Ticket Amount: 124.60 USD

Form of Payment: CA\*\*\*\*\* (b)(6)

Service Fee Number: 8900720123591

Service Fee Amount: 8.26 USD

Form of Payment: CA\*\*\*\*\* (b)(6)

#### Travel Summary - Agency Record Locator TB1K3U

Traveler

PATTON/LYNNE M

Reference number by traveler: T008W81

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type
------	---------	---------------	--------	---------------	------------

**Remarks**

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT  
THE BCO TRAVEL TEAM AT 1-844-278-5521  
OR OUTSIDE THE US CALL COLLECT 770-829-2604  
FOR THE HEARING IMPAIRED- PLEASE DIAL 711  
TO ACCESS RELAY SERVICE- PROVIDE PHONE  
NUMBER OF 1-844-278-5521 TO ACCESS TRAVEL  
DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR  
PROGRAM/PPP YOUR AIR RESERVATIONS ARE SUBJECT TO  
CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST  
48 HOURS PRIOR TO SCHEDULE OF DEPARTURE  
PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN  
ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS  
THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.  
THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO  
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC  
CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE  
RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

\*\*\*\*\*  
ELECTRONIC TICKETS/WILL BE ISSUED FOR THIS TRIP  
CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE  
FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL  
CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL  
DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK  
WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.

22Feb/11:10AM

Estimated trip total				124.60 USD
Air	Car	Hotel	Rail	Other
124.60 USD				
Fare details: Ticketed				
Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information
Air AA4754 13Feb AA4750 14Feb	Total: USD 124.60	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	
All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be involved during your trip and cannot be shown at time of reservation.				

**Advice to Passengers****Transportation of Hazardous Materials**

Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials.

**Forbidden Dangerous Items Examples:**

Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative.

Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

Email generated on 22Feb/5:10 PM UTC

To access historical itineraries/travel receipts click [here](#).



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## Document Header Information

Document Type	Voucher	Document Name	T0092B6
Travel Authorization Number	T0092B6	Trip Name	Trip from New York to Washington
TA Date	03/23/18	Currency	USD
Organization	GARNHUD	Current Status	FINANCIAL SYS ACCEPT
Purpose	PROGRAM EXECUTION	Document Detail	Attending RA Leadership Meetings at HUD HQ
Type Code	SINGLE TRIP		

## Traveler Profile

Name	Pallon, Lynne Martine	ID	(b)(6)
TID	(b)(6)	Organization	GARNHUD
Title		Duty Station	Washington, DC
Security CI		Card	CARD HOLDER
Office Address	451 Seventh Street SW   Washington, DC 20410	EMAIL	lynnem.pallon@hhs.gov
Office Phone	2024028252	Cell Phone	
Home Address	(b)(6)	Home Phone	(b)(6)
Alternate Address		Alternate Phone	

## Document Information

Trip Number 1  
Purpose Attending RA Leadership Meetings at HUD HQ

Itinerary Locations	From	To	Itinerary Location	Purpose	Per Diem Rates
	03/14/18	03/17/18	WASHINGTON, DC	PROGRAM EXECUTION	253.00 / 62.00

## Document Totals

Total Expenses	1,460.43
Reimbursable Expenses	1,445.68
Non-Reimbursable Expenses	14.75
Advance Applied	00
Net to Traveler	421.50
Net to Government	14.75
Pay to Charge Card	1,024.18

## Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com Comm - I	124.60	00
Local Trans	200.00	00
Lodging-Per Diem	759.00	00
M&IE-Per Diem	241.50	00
Other	112.32	00
TMC Fee	8.26	00
Transp Fees	14.75	00
Total Expenses	1,460.43	00

## Trip 1 Details

## Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1003943795		124.60
COMM-CARR	American Airlines	1003943795		00

## Trip Itinerary

From: LGA-New York, NY (USA) (La Guardia Apt) TO: DCA-Washington, DC (USA) (National Apt)

Air

Wednesday March 14, 2018

LGA-New York, NY (USA) to DCA-Washington, DC (USA)

Mar 14	American Airlines 4751	Direction Unknown Nonstop
	New York, NY (USA) (La Guardia Apt) 03/14/2018 10:00AM	Washington, DC (USA) (National Apt) 03/14/2018 11:29AM
	Confirmation Number TUFGLJ	

Flight Information  
Distance 214 miles  
No Seat Assigned

Emissions 83.5 lbs of CO2  
Cost 124.60 USD

LGA-New York, NY (USA) to DCA-Washington, DC (USA)

Mar 14	American Airlines 4751	Direction Unknown Nonstop
	New York, NY (USA) (La Guardia Apt) 03/14/2018 10:00AM	Washington, DC (USA) (National Apt) 03/14/2018 11:29AM
	Confirmation Number TUFGLJ	

Flight Information  
Distance 214 miles  
No Seat Assigned

Emissions 83.5 lbs of CO2  
Cost 124.60 USD

Saturday March 17, 2018

DCA-Washington, DC (USA) to LGA-New York, NY (USA)

Mar 17	American Airlines 4753	Direction Unknown Nonstop
	Washington, DC (USA) (National Apt) 03/17/2018 10:00AM	New York, NY (USA) (La Guardia Apt) 03/17/2018 11:30AM
	Confirmation Number TUFGLJ	

Flight Information  
Distance 214 miles

Emissions 83.5 lbs of CO2

No Seat Assigned		
ICA-Washington, DC (USA) to LGA-New York, NY (USA) (		
for 17	American Airlines 4753	Duration: Unknown Nonstop
	Washington, DC (USA) (National Apt) 03/17/2018 10:00AM	New York, NY (USA) (La Guardia Apt) 03/17/2018 11:30AM
	Confirmation Number: TUGGI	
Flight Information		
Distance 214 miles		Emissions 83.5 lbs of CO2
No Seat Assigned		

Expenses					
trip# 1		Total Non-Per Diem Expenses	459.93	Total Per Diem Expenses	1,004.50
Date	Description	Category	Cost	Pay Method	Per Diem
3/12/2018	Travel Fee	TMC Fee	8.26	IBA	
3/13/2018	OTRS Domestic Intl w/ Air-Rail				
3/13/2018	Airfare	Cam Carter - I	124.60	IBA	
3/14/2018	Taxi/Limo/Shuttle	Local Trans	60.00	TRAVELER	
3/14/2018	Taxi/Limo/Shuttle	Local Trans	20.00	TRAVELER	
3/14/2018	Lodging	Lodging-PerDiem	253.00	IBA	*
3/14/2018	M&IE	M&IE-PerDiem	51.75	TRAVELER	*
3/14/2018	Taxes - Lodging/Domestic	Dther	37.44	IBA	
3/15/2018	Taxi/Limo/Shuttle	Local Trans	20.00	TRAVELER	
3/15/2018	Lodging	Lodging-PerDiem	253.00	IBA	*
3/15/2018	M&IE	M&IE-PerDiem	69.00	TRAVELER	*
3/15/2018	Taxes - Lodging/Domestic	Dther	37.44	IBA	
3/16/2018	Taxi/Limo/Shuttle	Local Trans	20.00	TRAVELER	
3/16/2018	Lodging	Lodging-PerDiem	253.00	IBA	*
3/16/2018	M&IE	M&IE-PerDiem	69.00	TRAVELER	*
3/16/2018	Taxes - Lodging/Domestic	Dther	37.44	IBA	
3/17/2018	Taxi/Limo/Shuttle	Local Trans	60.00	TRAVELER	
3/17/2018	Taxi/Limo/Shuttle	Local Trans	20.00	TRAVELER	
3/17/2018	M&IE	M&IE-PerDiem	51.75	TRAVELER	*
3/23/2018	TDY Voucher Fee	Transin Fees	14.75	EFT	

Per Diem Allowances			
trip# 1	Total Per Diem Allowances		1,004.50

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Cost%
3/14/2018	253.00/ 69.00	253.00	253.00	51.75	51.75				
3/15/2018	253.00/ 69.00	253.00	253.00	69.00	69.00				
3/16/2018	253.00/ 69.00	253.00	253.00	69.00	69.00				
3/17/2018	253.00/ 69.00	0.00	0.00	51.75	51.75				

Advance of Funds	Cannot print default advance form
	Unable to find an other authorization for cash advance

Account Summary for the Selected Trip			
trip# GARNHUD	Label	Acct Code	1,460.43
	LOA0192023	20YY/HUDFP00RA0000/HUD0335DBYYYYXX/XXXXXXXXXX/HUDNPS000000/XXXXXXXXXXXX/XXX XXXXXXXXXX/HUD35MM/XXXXXXXXXX/XXXXXXXXXX/XXXXXXXXXX	
Expense Category	Fiscal Year	Amount	124.60
Cam Carter - I	2017	Amount	200.00
Expense Category	Fiscal Year	Amount	200.00
Local Trans	2017	Amount	759.00
Expense Category	Fiscal Year	Amount	241.50
Lodging-PerDiem	2017	Amount	112.52
Expense Category	Fiscal Year	Amount	6.26
M&IE-PerDiem	2017	Amount	14.75
Expense Category	Fiscal Year	Amount	14.75
Transin Fees	2017		
Total			1,460.43

Payment Detail Information			
Organization/Label	Accounting String	Payment Method	Amount
GARNHUD	LOA019202320YY/HUDFP00RA0000/HUD0335DBYYYYXX/XXXXXXXXXX/HUDNPS000000/XXXXXXXXXXXX/XXX XXXXXXXXXX/HUD35MM/XXXXXXXXXX/XXXXXXXXXX/XXXXXXXXXX	EFT	14.75
GARNHUD	LOA019202320YY/HUDFP00RA0000/HUD0335DBYYYYXX/XXXXXXXXXX/HUDNPS000000/XXXXXXXXXXXX/XXX XXXXXXXXXX/HUD35MM/XXXXXXXXXX/XXXXXXXXXX/XXXXXXXXXX	IBA	1,004.18
GARNHUD	LOA019202320YY/HUDFP00RA0000/HUD0335DBYYYYXX/XXXXXXXXXX/HUDNPS000000/XXXXXXXXXXXX/XXX XXXXXXXXXX/HUD35MM/XXXXXXXXXX/XXXXXXXXXX/XXXXXXXXXX	TRAVELER	415.00
Totals by Label			
GARNHUD	LOA019202320YY/HUDFP00RA0000/HUD0335DBYYYYXX/XXXXXXXXXX/HUDNPS000000/XXXXXXXXXXXX/XXX XXXXXXXXXX/HUD35MM/XXXXXXXXXX/XXXXXXXXXX/XXXXXXXXXX		1,460.43
Totals			
Totals by Payment Method			
			EFT Total 14.75
			IBA Total 1,004.18
			TRAVELER 415.00
			Total

Attachments	Attachments Exist
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Audits			
Audit Name	Result	Reason	

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	03/23/2018	9 18 AM EST	Patton, Lynne Martine	
SIGNED	03/23/2018	11 48 AM EST	Patton, Lynne Martine	
HUD AUTHORIZED	03/23/2018	12 14 PM EST	LAKE, KAREN Amelia	
APPROVED	03/23/2018	12 56 PM EST	DIXON, VEDA AMELIA	
PENDING	03/23/2018	12 56 PM EST	SYS UTILITY	
FINANCIAL SYS ACCEPT	03/23/2018	12 59 PM EST	USER, EAI	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name	
Traveler/Preparer Signature	
Date	
Approver Name	
Approver Signature	
Date	



THE KIMPTON  
DONOVAN

Lynne Patton  
26 Federal Plaza  
New York NY 10278  
United States

Room No. : 0S11  
Arrival : 03-14-18  
Departure : 03-17-18  
Folio No. :  
Cashier No. :  
Conf. No. : 126633

Page No. : 1 of 1

Date	Description	Charges	Credits
03-14-18	Room Charge	253.00	
03-14-18	State Occupancy Tax	37.44	
03-15-18	Honor Bar - Bev. Non-Alcohol	8.00	
03-15-18	Honor Bar - Tax	0.80	
03-15-18	Room Charge	253.00	
03-15-18	State Occupancy Tax	37.44	
03-16-18	Room Charge	253.00	
03-16-18	State Occupancy Tax	37.44	
03-17-18	MasterCard		880.12
	XXXXXXXXXXXX(b)(6) XXXXX		
		<b>Total Charges</b>	880.12
		<b>Total Credits</b>	880.12
		<b>Balance</b>	0.00

Thank you for staying with us at The Kimpton Donovan Hotel!

TRAVELER NOTICE - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change.

Travelers are responsible for verifying all fees charged by individual carriers.

Please visit the operating carrier website of your ticketed itinerary for applicable fees.

[Printer Friendly](#)

<b>Ticket Receipt</b>
<b>Total Amount: 132.88 USD</b>
This ticket information applies to the following trip(s):
American Airlines Flight 4751 from New York NY to Washington DC on March 14 (Operated By: Republic Airlines As American Eagle)
American Airlines Flight 4753 from Washington DC to New York NY on March 17 (Operated By: Republic Airlines As American Eagle)
Electronic Ticket Number: 0017013319328
Invoice Number: EZ0010889
Ticket Amount: 124.60 USD
Form of Payment: CA***** <span style="border: 1px solid black; padding: 0 5px;">(b)(6)</span>
Service Fee Number: 8900720782126
Service Fee Amount: 8.26 USD
Form of Payment: CA***** <span style="border: 1px solid black; padding: 0 5px;">(b)(6)</span>

Travel Summary – Agency Record Locator PV8NT6					
Traveler					
PATTON/LYNNE M					
Reference number by traveler: T0092B6					
Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type
03/14/2018	LGA-DCA	AA 4751*	Confirmed	10:00 AM/11:29 AM	Economy / G
03/17/2018	DCA-LGA	AA 4753*	Confirmed	10:00 AM/11:30 AM	Economy / G



**AIR - Wednesday, March 14 2018 - Agency Record Locator PV8NT6**[Add to Calendar](#) [Need Help?](#)**American Airlines Flight AA4751 Economy**[Online check-in](#)

Depart:	LaGuardia Airport, Terminal B New York, New York, United States 10:00 AM Wednesday, March 14 2018
Arrive:	Ronald Reagan National, Terminal C Washington, District of Columbia, United States 11:29 AM Wednesday, March 14 2018
Duration:	1 hour(s) and 29 minute(s) Non-stop
Status:	Confirmed - American Airlines Record Locator: TUFGUJ
Equipment:	Embraer 175
*Operated By:	Republic Airlines As American Eagle
Seat:	22F (Non smoking, Window) Confirmed
Distance:	214 miles / 344.326 kilometers
CO2 Emissions:	117.7 lbs/53.5 kgs
Remarks:	FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY. PLEASE CHECK WWW.AA.COM NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED

**AIR - Saturday, March 17 2018 - Agency Record Locator PV8NT6**[Add to Calendar](#) [Need Help?](#)**American Airlines Flight AA4753 Economy**[Online check-in](#)

Depart:	Ronald Reagan National, Terminal C Washington, District of Columbia, United States 10:00 AM Saturday, March 17 2018
Arrive:	LaGuardia Airport, Terminal B New York, New York, United States 11:30 AM Saturday, March 17 2018
Duration:	1 hour(s) and 30 minute(s) Non-stop
Status:	Confirmed - American Airlines Record Locator: TUFGUJ
Equipment:	Embraer 175
*Operated By:	Republic Airlines As American Eagle
Seat:	22F (Non smoking, Window) Confirmed
Distance:	214 miles / 344.326 kilometers
CO2 Emissions:	117.7 lbs/53.5 kgs
Remarks:	NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED

**Remarks**

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT  
THE BCD TRAVEL TEAM AT 1-844-278-5521  
FOR OUTSIDE THE US CALL COLLECT 770-829-2604  
FOR THE HEARING IMPAIRED- PLEASE DIAL 711  
TO ACCESS RELAY SERVICE- PROVIDE PHONE  
NUMBER OF 1-844-278-5521 TO ACCESS TRAVEL  
DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR  
PROGRAM/CPP YOUR AIR RESERVATIONS ARE SUBJECT TO  
CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST  
48 HOURS PRIOR TO SCHEDULED DEPARTURE  
PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN  
ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS  
THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.  
THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO  
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC  
CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE  
RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

\*\*\*\*\*  
ELECTRONIC TICKETS/ WILL BE ISSUED FOR THIS TRIP  
CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE  
FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL  
CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL  
DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK  
WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.

12Mar/12:03PM

REVIEW REQUIRED

Estimated trip total				124.60 USD
Air	Car	Hotel	Rail	Other
124.60 USD				
Fare details: Ticketed				
Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information
Air AA4751* 14Mar AA4753* 17Mar	Total: USD 124.60	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	
All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be involved during your trip and cannot be shown at time of reservation.				

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**Forbidden Dangerous Items Examples:**

Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative.

Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

Email generated on 12Mar/5:03 PM UTC

To access historical itineraries/travel receipts click [here](#).

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Travelers are responsible for verifying all fees charged by individual carriers.

**Please visit the operating carrier website of your ticketed itinerary for applicable fees.**

Printer Friendly

#### Ticket Receipt

**Total Amount: 132.86 USD**

This ticket information applies to the following trip(s):

American Airlines Flight 4751 from New York NY to Washington DC on March 14 (Operated By: Republic Airlines As American Eagle)

American Airlines Flight 4753 from Washington DC to New York NY on March 17 (Operated By: Republic Airlines As American Eagle)

ElectronicTicket Number: 0017013319328

Invoice Number: EZ0010889

Ticket Amount: 124.60 USD

Form of Payment: (b)(6)

Service Fee Number: 8900720782125

Service Fee Amount: 8.26 USD

Form of Payment: CA\*\*\*\*\* (b)(6)

#### Travel Summary - Agency Record Locator PV8NT6

##### Traveler

ATTON/LYNNE M

Reference number by traveler: T0092B6

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type
03/14/2018	LGA-DCA	AA 4751*	Confirmed	10:00 AM/11:29 AM	Economy / G
03/17/2018	DCA-LGA	AA 4753*	Confirmed	10:00 AM/11:30 AM	Economy / G

**AIR - Wednesday, March 14 2018 - Agency Record Locator PV8NT6**[Add to Calendar](#) [Need Help?](#)**American Airlines Flight AA4751 Economy**[Online check-in](#)

Depart:	LaGuardia Airport, Terminal B New York, New York, United States 10:00 AM Wednesday, March 14 2018
Arrive:	Ronald Reagan National, Terminal C Washington, District of Columbia, United States 11:29 AM Wednesday, March 14 2018
Duration:	1 hour(s) and 29 minute(s) Non-stop
Status:	Confirmed - American Airlines Record Locator: TUFGLJ
Equipment:	Embraer 175
*Operated By:	Republic Airlines As American Eagle
Seat:	22F (Non smoking, Window) Confirmed
Distance:	214 miles / 344.326 kilometers
CO2 Emissions:	117.7 lbs/53.5 kgs
Remarks:	FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY, PLEASE CHECK WWW.AA.COM NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED

**AIR - Saturday, March 17 2018 - Agency Record Locator PV8NT6**[Add to Calendar](#) [Need Help?](#)**American Airlines Flight AA4753 Economy**[Online check-in](#)

Depart:	Ronald Reagan National, Terminal C Washington, District of Columbia, United States 10:00 AM Saturday, March 17 2018
Arrive:	LaGuardia Airport, Terminal B New York, New York, United States 11:30 AM Saturday, March 17 2018
Duration:	1 hour(s) and 30 minute(s) Non-stop
Status:	Confirmed - American Airlines Record Locator: TUFGLJ
Equipment:	Embraer 175
*Operated By:	Republic Airlines As American Eagle
Seat:	22F (Non smoking, Window) Confirmed
Distance:	214 miles / 344.326 kilometers
CO2 Emissions:	117.7 lbs/53.5 kgs
Remarks:	NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED

**Remarks**

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT  
THE BCD TRAVEL TEAM AT 1-844-278-5521  
FOR OUTSIDE THE US CALL COLLECT 770-829-2804  
FOR THE HEARING IMPAIRED- PLEASE DIAL 711  
TO ACCESS RELAY SERVICE- PROVIDE PHONE  
NUMBER OF 1-844-278-5521 TO ACCESS TRAVEL  
DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR  
PROGRAM/PPP YOUR AIR RESERVATIONS ARE SUBJECT TO  
CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST  
48 HOURS PRIOR TO SCHEDULED DEPARTURE  
PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN  
ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS  
THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.  
THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO  
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC  
CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE  
RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

\*\*\*\*\*  
ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP  
CHECK IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE  
FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL  
CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL  
DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK  
WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.

12Mar/12 03PM

Estimated trip total				124.60 USD
Air	Car	Hotel	Rail	Other
124.60 USD				
Fare details: Ticketed				
Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information
Air AA4751* 14Mar AA4753* 17Mar	Total: USD 124.60	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	
All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.				

**Advice to Passengers****Transportation of Hazardous Materials**

Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials.

**Forbidden Dangerous Items Examples:**

Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative.

Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

Email generated on 12Mar/5:03 PM UTC

To access historical itineraries/travel receipts click [here](#).

BCD Travel acts only as an agent for the airlines, hotels, bus companies, railroads, tour operators, cruise lines, car rental companies, and other similar third parties providing accommodations, transportation, or other meeting and travel related services ("Suppliers"). Suppliers are independent and do not act for or on behalf of BCD Travel, are not employees of BCD Travel, and do not have a joint venture or partnership with BCD Travel. Suppliers have their own terms and conditions for the services they provide, and you agree to abide by the terms and conditions set forth in any and all documents for any such Supplier services, including, without limitation, all cancellation fees. By utilizing the services represented by this itinerary, you agree to the foregoing and also agree that neither BCD Travel or its parent, affiliates, subsidiaries, partners, agents, and their respective officers, directors, employees, and representatives shall be or become liable for any loss, cost, expense, injury, accident, or damage to person or property resulting directly or indirectly from (i) the acts or omissions of Suppliers, including, but not limited to, delays or cancellation of services, cessation of operations, breakdown in machinery or equipment, or changes in fares, itineraries, or schedules; and/or (ii) acts of God, dangers incident to the sea, fires, acts of government or other authorities, wars, acts of terrorism, civil unrest, strikes, riots, thefts, pilferage, epidemics, quarantines, other diseases, climatic aberrations, or from any other cause beyond BCD Travel's control. Please see additional terms and conditions related to this itinerary at [Terms and Conditions](#).







# Document Header Information

Document Type	Voucher	Document Name	T009AKF
Travel Authorization Number	T009AKF	Trip Name	Trip from New York to Buffalo
TA Date	05/02/18	Currency	USD
Organization	GARNHUD	Current Status	FINANCIAL SYS ACCEPT
Purpose	PROGRAM EXECUTION	Document Detail	Buffalo Visit to meet Staff, Mayor Byron Brown and Chautauque County Visit with Congressman Reed
Type Code	SINGLE TRIP		

# Traveler Profile

Name	Patton, Lynne Martine	ID	(b)(6)
TID	(b)(6)	Organization	GARNHUD
Title		Duty Station	Washington, DC
Security CI		Card	CARD HOLDER
Office Address	451 Seventh Street SW  Washington, DC 20410	EMAIL	lynnemart@hnd.gov
Office Phone	202.402.8253	Cell Phone	
Home Address	(b)(6)	Home Phone	(b)(6)
Alternate Address		Alternate Phone	

# Document Information

Trip Number 1				
Purpose	Buffalo Visit to meet Staff, Mayor Byron Brown and Chautauque County Visit with Congressman Reed			
Itinerary Locations				
From	To	Itinerary Location	Purpose	Per Diem Rates
04/19/18	04/20/18	BUFFALO, NY	PROGRAM EXECUTION	104.00 / 64.00

# Document Totals

Total Expenses	1,139.71
Reimbursable Expenses	1,124.96
Non-Reimbursable Expenses	14.75
Advance Applied	00
Net to Traveler	00
Net to Government	14.75
Pay to Charge Card	1,124.96

# Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier - I	767.40	00
Local Trans	110.00	00
Lodging-Per Diem	104.00	00
M&IE-Per Diem	96.00	00
Other	39.30	00
TMC Fee	8.26	00
Transp Fees	14.75	00
Total Expenses	1,139.71	00

# Trip 1 Details

## Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Delta	1004064340		767.40
COMM-CARR	Delta	1004064340		00

## Trip Itinerary

From: LGA-New York, NY (USA) (La Guardia Apt) TO: BUF-Buffalo, NY (USA)

## Air

### Thursday April 19, 2018

LGA-New York, NY (USA) ( to BUF-Buffalo, NY (USA)

Apr 19 Delta 3369  
New York, NY (USA) (La Guardia Apt) 04/19/2018 7:04AM  
Confirmation Number GCTRGQ

Duration 1 Hour 30 Minutes Nonstop  
Buffalo, NY (USA) 04/19/2018 8:34AM

Flight Information  
Distance 291 miles  
No Seat Assigned

Emissions 154.2 lbs of CO2  
Cost 767.40 USD

### Friday April 20, 2018

BUF-Buffalo, NY (USA) to LGA-New York, NY (USA) (

Apr 20 Delta 3389  
Buffalo, NY (USA) 04/20/2018 5:56PM  
Confirmation Number GCTRGQ

Duration 1 Hour 39 Minutes Nonstop  
New York, NY (USA) (La Guardia Apt) 04/20/2018 7:35PM

Flight Information  
Distance 291 miles  
No Seat Assigned

Emissions 154.2 lbs of CO2

## Expenses

Trip# 1	Date	Description	Category	Cost	Pay Method	Total Non-Per Diem Expenses	Total Per Diem Expenses	300.00
	04/19/2018	Travel Fee	TMC Fee	8.26	19A			Per Diem
Comment		OTRS Domestic-Int'l w-Air-Rail						

Document Signatures	
Traveler/Preparer Name	_____
Traveler/Preparer Signature	_____
Date	_____
Approver Name	_____
Approver Signature	_____
Date	_____



Hotel at the Lafayette  
391 Washington Street  
Buffalo, NY 14203  
Tel: 716-853-1505 Fax: 716-381-8488

04-30-18

<b>Lynne Patton</b>	Folio No. :	<b>3655</b>	Room No. :	<b>232</b>
<b>26 Federal Plaza</b>	A/R Number :		Arrival :	<b>04-19-18</b>
<b>New York NY 10278</b>	Group Code :		Departure :	<b>04-20-18</b>
<b>US</b>	Company :		Conf. No. :	<b>84082EC</b>
	Wyndham Rewards :		Rate Code :	<b>SGV</b>
	Invoice No. :		Page No. :	<b>1 of 1</b>

Date	Description	Charges	Credits
04-19-18	Room Charge	104.00	
04-19-18	Sales Tax 8.75%	9.10	
04-19-18	Occupancy Tax 5%	5.20	
04-20-18	MasterCard XXXXXXXXXXXX (b)(6)		118.30
04-20-18	Voss Water	6.00	
04-20-18	Sales Tax 8.75%	0.53	
04-20-18	MasterCard XXXXXXXXXXXX (b)(6)		6.53
Total		124.83	124.83
Balance		0.00	

**Guest Signature:** \_\_\_\_\_

Please contact the Manager about any issues with your stay. Trademark Hotel Collection or affiliates may contact you about goods and services unless you call 800-843-2400 or write to Wyndham Worldwide Hotels, Inc. 22 Sylvan Way, Parsippany, NJ 07054 to opt out. View our Trademark Hotel Collection website about privacy.

Thank you for staying with us.  
It was our pleasure to serve you.

**TRAVELER NOTICE** - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change.

Travelers are responsible for verifying all fees charged by individual carriers.

**Please visit the operating carrier website of your ticketed Itinerary for applicable fees.**

By way of accessing and/or utilizing any of our services, you acknowledge that your personal data will be used in accordance with BCD's [Global Privacy Policy](#).

[Printer Friendly](#)

#### Ticket Receipt

**Total Amount: 371.50 USD**

This ticket information applies to the following trip(s):

Delta Air Lines Flight 3369 from New York NY to Buffalo NY on April 19 (Operated By: Endeavor Air Dba Delta Connection)

Delta Air Lines Flight 3389 from Buffalo NY to New York NY on April 20 (Operated By: Endeavor Air Dba Delta Connection)

Electronic Ticket Number: 0067185760780

Invoice Number: EZ0014316

Ticket Amount: 767.40 USD

Prior Ticket: 0067185217429

Old Ticket Value: 430.20 USD

Penalty/Exchange Fee: 0.00 USD

Add/Collect: 337.20 USD

Form of Payment: (b)(6)

Service Fee Number: 8900722169286

Service Fee Amount: 34.30 USD

Form of Payment: (b)(6)

#### Travel Summary – Agency Record Locator NWJT9B

##### Traveler

ATTON/LYNNE M

Reference number of traveler: T009AKF

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type
04/19/2018	LGA-BUF	DL 3369*	Confirmed	07:04 AM/08:34 AM	Economy / L
04/20/2018	BUF-LGA	DL 3389*	Confirmed	05:56 PM/07:35 PM	Economy / Y

**AIR - Thursday, April 19 2018 - Agency Record Locator NWJT9B**[Add to Calendar](#) [Need Help?](#)**Delta Air Lines Flight DL3369 Economy**[Online check-in](#)

Depart:	LaGuardia Airport, Terminal D New York, New York, United States 07:04 AM Thursday, April 19 2018
Arrive:	Buffalo Niagara International Buffalo, New York, United States 08:34 AM Thursday, April 19 2018
Duration:	1 hour(s) and 30 minute(s) Non-stop
Status:	Confirmed - Delta Air Lines Record Locator: GUWDE3
Equipment:	Canadair Regional Jet 900
*Operated By:	Endeavor Air DBA Delta Connection
Seat:	15A (Non smoking, Window) Confirmed
Distance:	291 miles / 468.219 kilometers
CO2 Emissions:	160.05 lbs/72.75 kgs
Remarks:	SEAT ASSIGNMENT CONFIRMED:15A FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY, PLEASE CHECK WWW.DELTA.COM NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED

**AIR - Friday, April 20 2018 - Agency Record Locator NWJT9B**[Add to Calendar](#) [Need Help?](#)**Delta Air Lines Flight DL3389 Economy**[Online check-in](#)

Depart:	Buffalo Niagara International Buffalo, New York, United States 05:56 PM Friday, April 20 2018
Arrive:	LaGuardia Airport, Terminal O New York, New York, United States 07:35 PM Friday, April 20 2018
Duration:	1 hour(s) and 39 minute(s) Non-stop
Status:	Confirmed - Delta Air Lines Record Locator: GUWDE3
Equipment:	Canadair Regional Jet 900
*Operated By:	Endeavor Air DBA Delta Connection
Seat:	Assigned at Check-In
Distance:	291 miles / 468.219 kilometers
CO2 Emissions:	160.05 lbs/72.75 kgs
Remarks:	SEAT ASSIGNMENT RESTRICTED TO AIRPORT/ONLINE CHECK-IN. NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED

**Remarks**

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT  
THE BCD TRAVEL TEAM AT 1-844-278-5521  
FOR OUTSIDE THE US CALL COLLECT 770-829-2604  
FOR THE HEARING IMPAIRED- PLEASE DIAL 711  
TO ACCESS RELAY SERVICE- PROVIDE PHONE  
NUMBER OF 1-844-278-5521 TO ACCESS TRAVEL  
DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR  
PROGRAM/CPP YOUR AIR RESERVATIONS ARE SUBJECT TO  
CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST  
48 HOURS PRIOR TO SCHEDULED DEPARTURE  
PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN  
ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS  
THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.  
THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO  
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC  
CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE  
RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

\*\*\*\*\*

CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE  
FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL  
ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP  
CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL  
WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.  
DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK

18Apr/08:32AM

Estimated trip total				767.40 USD
Air	Car	Hotel	Rail	Other
767.40 USD				
Fare details: Ticketed				
Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information
Air DL3359* 19Apr DL3389* 20Apr	Total: USD 767.40	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	
All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this Itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.				

**Advice to Passengers****Transportation of Hazardous Materials**

Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials.

**Forbidden Dangerous Items Examples:**

Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative.

Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items MUST be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

Email generated on 18Apr/1:32 PM UTC

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Document Header Information

Document Type	Voucher	Document Name	T009GSE
Travel Authorization Number	T009GSE	Trip Name	Hudson City Hall
TA Date	06/13/18	Currency	USD
Organization	GARNHUD	Current Status	FINANCIAL SYS ACCEPT
Purpose	PROGRAM EXECUTION	Document Detail	Meeting with Congressman Faso and Mayor Reitor
Type Code	SINGLE TRIP		

Traveler Profile

Name	Pellon, Lynne Melaine	ID	(b)(6)
TID	(b)(6)	Organization	GARNHUD
Title		Duty Station	Washington, DC
Security Cl		Card	CARD HOLDER
Office Address	451 Seventh Street SW  Washington, DC 20410	EMAIL	lyne.m.pellon@hud.gov
Office Phone	2024028252	Cell Phone	
Home Address	(b)(6)	Home Phone	(b)(6)
Alternate Address		Alternate Phone	

Document Information

Trip Number	1	
Purpose	Meeting with Congressman Faso and Mayor Reitor	
Itinerary Locations		
From	To	Itinerary Location
04/23/18	04/23/18	HUDSON, NY

Document Totals

Total Expenses	122.75
Reimbursable Expenses	108.00
Non-Reimbursable Expenses	14.75
Advance Applied	00
Net to Traveler	00
Net to Government	14.75
Pay to Charge Card	108.00

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier - I	108.00	00
Transxn Fees	14.75	00
Total Expenses	122.75	00

Trip 1 Details

Expenses

Trip#		Total Non-Per Diem Expenses	122.75	Total Per Diem Expenses	00
Date	Description	Category	Cost	Pay Method	Per Diem
04/23/2018	Trip	Com. Carrier - I	108.00	IBA	
06/13/2018	TDY Voucher Fee	Transxn Fees	14.75	EFT	

Per Diem Allowances

Trip#	Total Per Diem Allowances	00
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Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
04/23/2018	93.00 / 51.00	0.00	0.00	0.00	0.00				

Account Summary for the Selected Trip

Dtg	GARNHUD	Label	Acct Code	122.75
		LOA0192023	20YY/HUDFP00RA0000/HUD0335DBYYYYXX/XXXXXXXXXX/HUDNPS000000/XXXXXXXXXX/XXX XXXXXXXXXX/HUD35MM/XXXXXXXXXX/XXXXXXXXXX/XXXXXXXXXX	
Expense		Fiscal Year	Amount	108.00
Category	Com	2017		
Carrier - I				
Expense		Fiscal Year	Amount	14.75
Category	2017			
Transxn Fees				
		Total		122.75

Payment Detail Information

OrganizationLabel	Accounting String	Payment Amount	Method
GARNHUD	LOA019202320YY/HUDFP00RA0000/HUD0335DBYYYYXX/XXXXXXXXXX/HUDNPS000000/XXXXXXXXXX/XXX XXXXXXXXXX/HUD35MM/XXXXXXXXXX/XXXXXXXXXX/XXXXXXXXXX	14.75	EFT
GARNHUD	LOA019202320YY/HUDFP00RA0000/HUD0335DBYYYYXX/XXXXXXXXXX/HUDNPS000000/XXXXXXXXXX/XXX XXXXXXXXXX/HUD35MM/XXXXXXXXXX/XXXXXXXXXX/XXXXXXXXXX	108.00	IBA

Totals by Label

GARNHUD	LOA019202320YY/HUDFP00RA0000/HUD0335DBYYYYXX/XXXXXXXXXX/HUDNPS000000/XXXXXXXXXX/XXX XXXXXXXXXX/HUD35MM/XXXXXXXXXX/XXXXXXXXXX/XXXXXXXXXX	122.75
	Total	

Totals by Payment Method

EFT 14.75  
Total  
IBA 108.00  
Total

Attachments Attachments Exist

Audit			
Audit Name	Result	Reason	

Document History 04/09/2019 Voucher: T009GSE

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/13/2018	12:36PMEST	Patton, Lynne Martine	
SIGNED	06/13/2018	12:39PMEST	Patton, Lynne Martine	
AUD AUTHORIZED	06/13/2018	5:51PMEST	LAKE, KAREN Arnetta	
APPROVED	06/14/2018	10:38AMEST	DIXON, VEDA AMELIA	
ENDING	06/14/2018	10:38AMEST	SYSUTILITY	
FINANCIAL SYS ACCEPT	06/14/2018	10:40AMEST	USER, EAI	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name  
Traveler/Preparer Signature  
Date  
Approver Name  
Approver Signature  
Date

**Urbina, Angelique M**

---

**From:** etickets@amtrak.com  
**Sent:** Friday, April 20, 2018 3:17 PM  
**To:** Patton, Lynne M; Urbina, Angelique M  
**Subject:** Amtrak: eTicket and Receipt for Your 04/23/2018 Trip - LYNNE PATTON  
**Attachments:** Patton Lynne 201804201516470908.pdf

**SALES RECEIPT**



Purchased: 04/20/2018 12:16 PM PTThank you for your purchase.

1. Retain this receipt for your records.
2. Print the attached eTicket and carry during your trip.

Merchant ID 006231 Massachusetts Ave NWWashington, DC 20001800-USA-  
RAILAmtrak.com

**Reservation Number - 1904C0YONKERS, NY -  
HUDSON, NY (Round-Trip)APRIL 20, 2018**  
Billing Information

LYNNE PATTON (b)(6)	
<b>MasterCard</b> ending in (b)(6) (Purchase)Authorization Code 072089	
	<b>Total \$108</b>

**Purchase Summary - Ticket Number 1100623557466**

<b>Train 63: YONKERS, NY - HUDSON, NY</b> Depart 7:44 AM, Monday, April 23, 2018	
1 RESERVED COACH SEAT	
	\$54.00
	<b>Subtotal</b>
	\$54.00
<b>Train 284: HUDSON, NY - YONKERS, NY</b> Depart 1:28 PM, Monday, April 23, 2018	
1 RESERVED COACH SEAT	
	\$54.00
	<b>Subtotal</b>
	\$54.00

**Total Charged by Amtrak**

**\$108.00**

## Passengers

Lynne Patton

## Important Information

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- Tickets are non-transferable.
- Changes to your Itinerary may affect your fare. Refund and exchange restrictions and penalties for failure to cancel unwanted travel may apply. If your travel plans change, contact us before departure to change your reservation. If you do not board your train, your entire reservation from that point will be canceled. If you board a different train without notifying us, you will have to pay for it separately; the conductor cannot apply the money paid for your prior reservation. For more information please visit [Amtrak.com/changes](http://Amtrak.com/changes).
- Summary of Conditions of Contract: Ticket valid for carriage or refund (subject to the refund rules of the fare purchased) for twelve months after day of Issue unless otherwise specified. Amtrak tickets may only be sold or issued by Amtrak or an authorized travel agent/tour operator. Tickets sold or issued by an unauthorized third party will be voided by Amtrak. This ticket is a contract of carriage between Amtrak and the ticket holder, which is subject to specific terms and conditions, which are available for inspection at Amtrak ticket counters, on the Amtrak website at [Amtrak.com/conditionsofcontract](http://Amtrak.com/conditionsofcontract), or by calling 1-800-USA-RAIL. Tickets sold for non-Amtrak service are subject to the tariffs of the providing carrier.
- Questions? Contact us online at [Amtrak.com/contact](http://Amtrak.com/contact) or call 1-800-USA-RAIL (1-800-872-7245) or for text telephone (TTY) 1-800-523-6590.

Document Header Information

Document Type	Voucher	Document Name	T009JXX
Travel Authorization Number	T009JXX	Trip Name	Trip from New York to Washington
TA Date	05/14/18	Currency	USD
Organization	GARNHUD	Current Status	FINANCIAL SYS ACCEPT
Purpose	PRDGRAM EXECUTION	Document Detail	Attending meetings with DSOHUD
Type Code	SINGLE TRIP		

Traveler Profile

Name	Patton, Lynne Molline	ID	(b)(6)
TID	(b)(6)	Organization	GARNHUD
Title		Duty Station	Washington, DC
Security CI		Card	CARD HOLDER
Office Address	451 Seventh Street SW  Washington, DC 20410	EMAIL	lynnem.pattson@dhs.gov
Office Phone	2024028252	Cell Phone	
Home Address	(b)(6)	Home Phone	(b)(6)
Alternate Address		Alternate Phone	

Document Information

Trip Number	1			
Purpose	Attending meetings with DSOHUD			
Itinerary Locations				
From	To	Itinerary Location	Purpose	Per Diem Rates
05/31/18	06/02/18	WASHINGTON, DC	PROGRAM EXECUTION	253.00 / 69.00

Document Totals

Total Expenses	1,080.79
Reimbursable Expenses	1,066.04
Non-Reimbursable Expenses	14.75
Advance Applied	00
Net to Traveler	352.511
Net to Government	14.75
Pos. to Charge Card	713.54

Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier - I	124.40	00
Local Trans	180.00	00
Lodging-PerDiem	506.00	00
M&IE-PerDiem	172.50	00
Other	74.88	00
TMC Fee	8.26	00
Transport Fees	14.75	00
Total Expenses	1,080.79	00

Trip Details

Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1004200340		124.40
COMM-CARR	American Airlines	1004200340		00

Trip Itinerary

From: LGA-New York, NY (USA) (La Guardia Apt) TO: DCA-Washington, DC (USA) (National Apt)

Air

Thursday May 31, 2018

LGA-New York, NY (USA) (to DCA-Washington, DC (USA))

May 31	American Airlines 4751	Duration 1 Hour 40 Minutes Nonstop
	New York, NY (USA) (La Guardia Apt) 05/31/2018 10:00AM	Washington, DC (USA) (National Apt) 05/31/2018 11:40AM
	Confirmation Number: VWCKWW	
	Flight Information	Emissions 83.5 lbs of CO2
	Distance 214 miles	Cost 124.40 USD
	No Seat Assigned	

LGA-New York, NY (USA) (to DCA-Washington, DC (USA))

May 31	American Airlines 4751	Duration 1 Hour 40 Minutes Nonstop
	New York, NY (USA) (La Guardia Apt) 05/31/2018 10:00AM	Washington, DC (USA) (National Apt) 05/31/2018 11:40AM
	Confirmation Number: VWCKWW	
	Flight Information	Emissions 83.5 lbs of CO2
	Distance 214 miles	Cost 124.40 USD
	No Seat Assigned	

Saturday June 02, 2018

DCA-Washington, DC (USA) to LGA-New York, NY (USA) (

Jun 02	American Airlines 4767	Duration 1 Hour 31 Minutes Nonstop
	Washington, DC (USA) (National Apt) 06/02/2018 10:00AM	New York, NY (USA) (La Guardia Apt) 06/02/2018 11:31AM
	Confirmation Number: VWCKWW	
	Flight Information	Emissions 83.5 lbs of CO2
	Distance 214 miles	

No Seat Assigned  
JCA-Washington, DC (USA) to LGA-New York, NY (USA) ( )  
Unit 02 American Airlines 4767  
Washington, DC (USA) (National Apt) 06/02/2018 10 00AM  
Confirmation Number VVCKWW  
Flight Information  
Distance 214 miles  
No Seat Assigned

Duration 1 Hour 31 Minutes Nonstop  
New York, NY (USA) (La Guardia Apt) 06/02/2018 11 31AM  
Emissions #3.5 lbs of CO2

Expenses

Trp# 1		Total Non-Pm Dism Expenses	402.29	Total Pm Dism Expenses	678.50
Date	Description	Category	Cost	Pay Method	Per Diem
15/25/2018	Ticket Fee	TMC Fee	8.26	IBA	
15/31/2018	OTRS Domestic Intl & Air-Rail				
15/31/2018	Airfare	Com Carrier - I	124.40	IBA	
15/31/2018	Taxi/Limo/Shuttle	Local Trans	60.00	TRAVELER	
15/31/2018	Taxi/Limo/Shuttle	Local Trans	20.00	TRAVELER	
15/31/2018	Lodging	Lodging-PmDism	253.00	IBA	*
15/31/2018	M&IE	M&IE-PmDism	51.75	TRAVELER	*
15/31/2018	Taxi - Lodging/Domestic	Other	37.44	IBA	
16/01/2018	Taxi/Limo/Shuttle	Local Trans	20.00	TRAVELER	
16/01/2018	Lodging	Lodging-PmDism	253.00	IBA	*
16/01/2018	M&IE	M&IE-PmDism	69.00	TRAVELER	*
16/01/2018	Taxi - Lodging/Domestic	Other	37.44	IBA	
16/02/2018	Taxi/Limo/Shuttle	Local Trans	60.00	TRAVELER	
16/02/2018	Taxi/Limo/Shuttle	Local Trans	20.00	TRAVELER	
16/02/2018	M&IE	M&IE-PmDism	51.75	TRAVELER	*
16/14/2018	TDY Voucher Fee	Traveler Fees	14.75	EFT	

Per Diem Allowances

Trp# 1	Total Per Dism Allowances					678.50
Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B L D Conf%
15/31/2018	253.00/ 69.00	253.00	253.00	51.75	51.75	
16/01/2018	253.00/ 69.00	253.00	253.00	69.00	69.00	
16/02/2018	253.00/ 69.00	0.00	0.00	51.75	51.75	

Account Summary for the Selected Trip

Org	GARNIUD	Label	Accl Code	Amount
		LOA0192H23	20YY/HUDFP00RA0000/HUD0335DBY YYYXX/XXXXXXXXXX/HUDNPS000000/XXXXXXXXXXXX/XXX XXXXXXXXXX/HUD35MM/XXXXXXXXXX/XXXXXXXXXX/XXXXXXXXXX	1,080.79
Expense Category		Fiscal Year	Amount	124.40
Com Carrier - I	2017			
Expense Category		Fiscal Year	Amount	181.00
Local Trans	2017			
Expense Category		Fiscal Year	Amount	506.00
Lodging-PmDism	2017			
Expense Category		Fiscal Year	Amount	172.50
M&IE-PmDism	2017			
Expense Category		Fiscal Year	Amount	74.88
Other	2017			
Expense Category		Fiscal Year	Amount	8.26
TMC Fee	2017			
Expense Category		Fiscal Year	Amount	14.75
Traveler Fees	2017			
Total				1,080.79

Payment Detail Information

OrganizationLabel	Amounting String	Payment Method	Amount
JARNIUD	LOA019202320YY/HUDFP00RA0000/HUD0335DBY YYYXX/XXXXXXXXXX/HUDNPS000000/XXXXXXXXXXXX/XXX XXXXXXXXXX/HUD35MM/XXXXXXXXXX/XXXXXXXXXX/XXXXXXXXXX	EFT	14.75
JARNIUD	LOA019202320YY/HUDFP00RA0000/HUD0335DBY YYYXX/XXXXXXXXXX/HUDNPS000000/XXXXXXXXXXXX/XXX XXXXXXXXXX/HUD35MM/XXXXXXXXXX/XXXXXXXXXX/XXXXXXXXXX	IBA	713.54
JARNIUD	LOA019202320YY/HUDFP00RA0000/HUD0335DBY YYYXX/XXXXXXXXXX/HUDNPS000000/XXXXXXXXXXXX/XXX XXXXXXXXXX/HUD35MM/XXXXXXXXXX/XXXXXXXXXX/XXXXXXXXXX	TRAVELER	352.50
Totals by Label			
JARNIUD	LOA019202320YY/HUDFP00RA0000/HUD0335DBY YYYXX/XXXXXXXXXX/HUDNPS000000/XXXXXXXXXXXX/XXX XXXXXXXXXX/HUD35MM/XXXXXXXXXX/XXXXXXXXXX/XXXXXXXXXX		1,080.79
Totals by Payment Method			
		EFT Total	14.75
		IBA Total	713.54
		TRAVELER	352.50
		Total	

Attachments

Attachments Exist

Audits

Audit Name	Result	Reason
CLASS OF SERVICE AIR BUS	FAIL	TICKET 1004200340, DEPARTURE DATE 05/31/18 (CLASS OF SERVICE C NOT ALLOWED) Provides a justification for selecting a Business class reservation
	Provide Justification	Class of Service was paid by personal credit card, not charged to the government account

Document History 04/09/2019 Voucher: T009JXXK

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	06/14/2018	7:54AM EST	Patton, Lyne Martine	
SIGNED	06/14/2018	8:19AM EST	Patton, Lyne Martine	
PREMIUM CLASS REVIEW	06/14/2018	11:58AM EST	BARRESI, BARBARA GAY	



HUD AUTHORIZED

APPROVED

PENDING

FINANCIAL SYS ACCEPT

06/15/2018

06/15/2018

06/15/2018

06/15/2018

5 44AMEST

6 55AMEST

6 55AMEST

6 58AMEST

BREGON, NELSON Raphael

DIXON, VEDA AMELIA

SYSUTILITY

USER: EAJ

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name  
Traveler/Preparer Signature  
Date  
Approver Name  
Approver Signature  
Date



THE KIMPTON  
DONOVAN

Lynne Patton  
26 Federal Plz  
New-York 10278-0004  
United States

Room No. : 0514  
Arrival : 05-31-18  
Departure : 06-02-18  
Folio No. :  
Cashier No. : 166  
Conf. No. : 159639

Page No. : 1 of 1

Date	Description	Charge	Credits
05-31-18	Room Charge	253.00	
05-31-18	State Occupancy Tax	37.44	
06-01-18	Room Charge	253.00	
06-01-18	State Occupancy Tax	37.44	
06-02-18	MasterCard XXXXXXXXXX (b)(6) XX/XX		580.88
		<b>Total Charges</b>	580.88
		<b>Total Credits</b>	580.88
		<b>Balance</b>	0.00

Thank you for staying with us at The Kimpton Donovan Hotel!

# tripsource

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## Washington, District of Columbia, United States

Passenger

**PATTON LYNNE M**

Agency Record Locator

**JXSVZY**

Reference number by traveler

**T009JXK**



## Ticket Receipt

Total Amount: 132.66 USD

Date	From/To	Flight/Vendor	Status
Thursday, May 31 2018	LGA-DCA	American Airlines 4751	Confirmed
Saturday, June 2 2018	DCA-LGA	American Airlines 4767	Confirmed
Electronic Ticket Number	Invoice Number	Form of Payment	Ticket Amount
0017186970848	EZ0006966	(b)(6)	124.40 USD
Service Fee Number		Form of Payment	Service Fee Amount
8900722342777		CA***** (b)(6)	8.26 USD



## Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type
------	---------	---------------	--------	---------------	------------

## Remarks

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT  
THE BCD TRAVEL TEAM AT 1-844-278-5521  
FOR OUTSIDE THE US CALL COLLECT 770-829-2604  
FOR THE HEARING IMPAIRED- PLEASE DIAL 711  
TO ACCESS RELAY SERVICE- PROVIDE PHONE  
NUMBER OF 1-844-278-5521 TO ACCESS TRAVEL  
DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR  
PROGRAM/PPP YOUR AIR RESERVATIONS ARE SUBJECT TO  
CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST  
48 HOURS PRIOR TO SCHEDULED DEPARTURE  
PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN  
ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS  
THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.  
THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO  
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC  
CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE  
RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

\*\*\*\*\*  
CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE  
FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL  
ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP  
CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL  
DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK  
WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.

14Jun/09:43AM



Estimated trip total

124.40 USD

Air	Car	Hotel	Rail	Other
124.40 USD				

### Fare details: Not guaranteed until ticketed

Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information
Air AA4751 31May AA4767 02Jun	<b>Total:</b> USD 124.40	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	

All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.

Additional trip information	
Baggage Policy	<b>TRAVELER NOTICE</b> - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. Please visit the <b>operating carrier website of your ticketed itinerary</b> for applicable fees.
Hazardous Materials	<b>Advice to Passengers</b>  <b>Transportation of Hazardous Materials</b>  Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials.  <b>Forbidden Dangerous Items Examples:</b>  Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative.  Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items <b>MUST</b> be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

To access historical itineraries/travel receipts click [here](#).

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## Document Header information

Document Type	Voucher	Document Name	T009JGX
Travel Authorization Number	T009JGX	Trp Name	Multi-Segment Trip
TA Date	06/13/18	Currency	USD
Organization	GARNHUD	Current Status	FINANCIAL SYS ACCEPT
Purpose	PROGRAM EXECUTION	Document Detail	Meetings for RA/Leadership and Ribbon Cutting event for the Emission Center
Type Code	SINGLE TRIP		

## Traveler Profile

Name	Pattin Lynne Martine	ID	(b)(6)
TID	(b)(6)	Organization	GARNHUD
Title		Duty Station	Washington, DC
Security CI		Card	CARD HOLDER
Office Address	451 Seventh Street SW   Washington, DC 20310	EMAIL	lynnem.pattin@hnd.gov
Office Phone	2024028252	Cell Phone	
Home Address	(b)(6)	Home Phone	(b)(6)
Alternate Address		Alternate Phone	

## Document Information

Trp Number	1			
Purpose	Meetings for RA/Leadership and Ribbon Cutting event for the Emission Center			
Itinerary Locations				
From	To	Itinerary Location	Purpose	Per Diem Rates
06/04/18	06/07/18	CHICAGO, IL	PROGRAM EXECUTION	215.00 / 74.00

## Document Totals

Total Expenses	1,596.69
Reimbursable Expenses	1,581.94
Non-Reimbursable Expenses	14.75
Advance Applied	00
Net to Traveler	419.00
Net to Government	14.75
Pay to Charge Card	1,162.94

## Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com Carrier - I	402.00	00
Local Trans	160.00	00
Lodging-PerDiem	598.98	00
M&IE-PerDiem	259.00	00
Other	119.40	00
TMC Fee	42.56	00
Transport Fees	14.75	00
Total Expenses	1,596.69	00

## Trip Details

## Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	United	1004193656		402.00
COMM-CARR	United	1004193656		00
COMM-CARR	Delta	1004193656		00

## Trip Itinerary

From: EWR-Newark, NJ (USA) (Newark Intl. Apt) TO: ORD-Chicago, IL (USA) (O'Hare Apt)

## Air

Monday June 04, 2018

LGA-New York, NY (USA) ( to ORD-Chicago, IL (USA) (O

Jun 04	United 765	Duration Unknown Nonstop
	New York, NY (USA) (La Guardia Apt) 06/04/2018 3:00PM	Chicago, IL (USA) (O'Hare Apt) 06/04/2018 4:33PM
	Confirmation Number IREPXH	

Flight Information	Emissions 285.1 lbs of CO2
Distance 731 miles	Cost 402.00 USD
No Seat Assigned	

LGA-New York, NY (USA) ( to ORD-Chicago, IL (USA) (O

Jun 04	United 765	Duration Unknown Nonstop
	New York, NY (USA) (La Guardia Apt) 06/04/2018 3:00PM	Chicago, IL (USA) (O'Hare Apt) 06/04/2018 4:33PM
	Confirmation Number IREPXH	

Flight Information	Emissions 285.1 lbs of CO2
Distance 731 miles	Cost 402.00 USD
No Seat Assigned	

LGA-New York, NY (USA) ( to ORD-Chicago, IL (USA) (O

Jun 04	United 765	Duration Unknown Nonstop
	New York, NY (USA) (La Guardia Apt) 06/04/2018 3:00PM	Chicago, IL (USA) (O'Hare Apt) 06/04/2018 4:33PM
	Confirmation Number IREPXH	

Flight Information	Emissions 285.1 lbs of CO2
Distance 731 miles	Cost 402.00 USD
No Seat Assigned	

1.596 69

Lodging-PerDiem	2017		
Expense Category	Fiscal Year	Amount	259.00
M&IE-PerDiem	2017		
Expense Category	Fiscal Year	Amount	119.40
Other	2017		
Expense Category	Fiscal Year	Amount	42.56
TMC Fee	2017		
Expense Category	Fiscal Year	Amount	14.75
Transp Fees	2017		
Total			1,596.11

Payment Detail Information			
OrganizationLabel	Accounting String	Payment Method	Amount
GARNHUD LOA019202320YY/UDFP00RA0000/UD0335DBYYYYXX/XXXXXXXXXX/UDNPS000000/XXXXXXXXXX/XX XXXXXXXXXX/UD15MM/XXXXXXXXXX/XXXXXXXXXX/XXXXXXXXXXEFT			14.75
GARNHUD LOA019202320YY/UDFP00RA0000/UD0335DBYYYYXX/XXXXXXXXXX/UDNPS000000/XXXXXXXXXX/XX XXXXXXXXXX/UD15MM/XXXXXXXXXX/XXXXXXXXXX/XXXXXXXXXXIBA			1,162.41
GARNHUD LOA019202320YY/UDFP00RA0000/UD0335DBYYYYXX/XXXXXXXXXX/UDNPS000000/XXXXXXXXXX/XX XXXXXXXXXX/UD15MM/XXXXXXXXXX/XXXXXXXXXX/XXXXXXXXXXTRAVELCR419.00			
Totals by Label			
GARNHUD LOA019202320YY/UDFP00RA0000/UD0335DBYYYYXX/XXXXXXXXXX/UDNPS000000/XXXXXXXXXX/XX XXXXXXXXXX/UD15MM/XXXXXXXXXX/XXXXXXXXXX/XXXXXXXXXX			1,596.11
Total			
Totals by Payment Method			
			CFT Total 14.75
			IBA Total 1,162.41
			TRAVELCR419.00
			Total

Attachments Attachments Exist

Audits			
Audit Name	Result	Reason	
CLASS OF SERVICE AIR BUS	FAIL	TICKET 100-1193656, DEPARTURE DATE 06/07/18 (CLASS OF SERVICE C NOT ALLOWED) Provide justification for selecting a Business class reservation	
	Traveler Justification	Business reservation was not charge to the government, personal credit card was used to pay the difference	

Document History 04/09/2019 Voucher: T009JGX

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STATUS	DATE	TIME	SIGNATURE NAME
CREATED	06/13/2018	12:41PM CST	Patton, Lynne Martine
SIGNED	06/14/2018	8:31AM EST	Patton, Lynne Martine
PREMIUM CLASS REVIEW	06/14/2018	12:02PM EST	BARRESI, BARBARA GAY
HUD AUTHORIZED	06/15/2018	5:46AM EST	BREGON, NELSON Raphael
APPROVED	06/15/2018	7:04AM EST	DIXON, VICKA AMELIA
PENDING	06/15/2018	7:04AM CST	SYSUTILITY
FINANCIAL SYS ACCEPT	06/15/2018	7:06AM EST	USCR, EAI

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name	
Traveler/Preparer Signature	
Date	
Approver Name	
Approver Signature	
Date	





# Union League Club of Chicago

65 West Jackson Boulevard  
Chicago, IL 60604  
Tel. (312) 427-7800, Fax. (312) 427-8117

## INVOICE

192706

Wednesday, June 13, 2018

Patton, Lynne

Arrival Date **June 04, 2018**  
Departure Date **June 07, 2018**  
# of Nights **3**

Room No. **1108**  
Adults **1**  
Sub Folio **A**

Group: HUD - Regional Administrator's meeting

olio Items	Item Description	Pric	Qty	Ext. Pric
Monday, June 4, 2018				
	Room Charge			199.00
Tuesday, June 5, 2018				
	Room Charge			199.00
Wednesday, June 6, 2018				
	Room Charge			199.00
Subtotal				597.00
ROOM SURCHARGE				119.40

### Payment Details

Payment	Date	Notes	Amount
M/C	07-Jun-18		-59.24
M/C	07-Jun-18		775.64

Total	\$ 716.40
Payments	\$ 716.40
Balance	\$ 0.00

We hope your stay at Union League Club of Chicago was a pleasant one. Stop by the Front Desk to book your next stay.

If there is something you would like us to know about your stay, please direct feedback to [frontdesk@ulcc.org](mailto:frontdesk@ulcc.org)

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## Chicago, Illinois, United States

Passenger

**PATTON LYNNE M**

Agency Record Locator

**Q108H8**

Reference number by traveler

**T009JGX**



## Ticket Receipt

Total Amount: 436.30 USD

Date	From/To	Flight/Vendor	Status
Monday, June 4 2018	LGA-ORD	United Airlines 765	Confirmed
Thursday, June 7 2018	ORD-DTW	United Airlines 5551	Confirmed
Operated By SKYWEST DBA UNITED EXPRESS			
Thursday, June 7 2018	DTW-LGA	Delta Air Lines 1536	Confirmed
Electronic Ticket Number	Invoice Number	Form of Payment	Ticket Amount
0167186971446	EZ0007756	CA***** 	402.00 USD
Service Fee Number		Form of Payment	Service Fee Amount
8900722343510		CA***** 	34.30 USD



## Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type
06/04/2018	LGA-ORD	UA 765	Confirmed	03:00 PM/04:33 PM	Economy/Y
06/07/2018	ORD-DTW	UA 5551*	Confirmed	06:00 AM/08:24 AM	Economy/T
06/07/2018	DTW-LGA	DL 1536	Confirmed	03:34 PM/05:24 PM	Economy/U



Flight

Total duration  
2 h 33 min



Not working?

**United Airlines UA765**

Airline Record Locator IREPXH

[Online check-in](#)

**LGA**

LaGuardia Airport  
New York, New York, United  
States



2 h 33 min  
731 miles  
1176.179 kilometers

**ORD**

O'Hare International  
Chicago, Illinois, United States

Departure

**Monday**  
**June 4 2018**

**3:00 PM**  
**Terminal B**

Seat

**32A (Non smoking)**  
**Confirmed**

**Economy**  
**Confirmed**

Arrival

**Monday**  
**June 4 2018**

**4:33 PM**  
**Terminal 1**

✈ CO2 Emissions: 321.64 lbs/146.2 kgs  
Non-stop  
Meal: Food and Beverages for Purchase  
Equipment: Airbus Industrie A319

**Notes:**

FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE  
CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY.  
PLEASE CHECK [WWW.UAL.COM](http://WWW.UAL.COM)  
NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED



Flight

Total duration  
1 h 24 min



Not working?

**United Airlines UA5551**

Airline Record Locator **IREPXH**

[Online check-in](#)

**ORD**



**DTW**

1 h 24 min

234 miles

376.506 kilometers

O'Hare International  
Chicago, Illinois, United States

Wayne County  
Detroit, Michigan, United States

Departure

**Thursday**  
**June 7 2018**

**6:00 AM**

**Terminal 2**

Seat

**12D (Non smoking)**  
**Confirmed**

Economy

Confirmed

Arrival

**Thursday**  
**June 7 2018**

**8:24 AM**

**North Terminal**

✈ **\*Operated By: Skywest Dba United Express**

CO2 Emissions: 128.7 lbs/58.5 kgs

Non-stop

Meal: Refreshment

Equipment: Embraer 175 Jet

Notes:

NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED





Flight

Total duration  
1 h 50 min



Not working?

**Delta Air Lines DL1536**

Airline Record Locator **GXRGQ3**

[Online check-in](#)

**DTW**



**LGA**

1 h 50 min

500 miles

804.5 kilometers

Wayne County  
Detroit, Michigan, United States

LaGuardia Airport  
New York, New York, United  
States

Departure

Thursday  
June 7 2018

**3:34 PM**

**E.M. McNamara Terminal**

Seat

**27F (Non smoking,  
Window) Confirmed**

Economy

Confirmed

Arrival

Thursday  
June 7 2018

**5:24 PM**

**Terminal D**

✈ CO2 Emissions: 220 lbs/100 kgs

Non-stop

Equipment: Airbus Industrie A320

**Notes:**

NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED  
FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE  
CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY.  
PLEASE CHECK [WWW.DELTA.COM](http://WWW.DELTA.COM)

## Remarks

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT  
THE BCD TRAVEL TEAM AT 1-844-278-5521  
FOR OUTSIDE THE US CALL COLLECT 770-829-2604  
FOR THE HEARING IMPAIRED- PLEASE DIAL 711  
TO ACCESS RELAY SERVICE- PROVIDE PHONE  
NUMBER OF 1-844-278-5521 TO ACCESS TRAVEL  
DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR  
PROGRAM/CPP YOUR AIR RESERVATIONS ARE SUBJECT TO  
CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST  
48 HOURS PRIOR TO SCHEDULED DEPARTURE  
PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN  
ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS  
THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.  
THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO  
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC  
CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE  
RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

\*\*\*\*\*

CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE  
FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL  
ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP  
CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL  
WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.  
DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK

01Jun/04:52PM



Estimated trip total

402.00 USD

Air	Car	Hotel	Rail	Other
402.00 USD				

### Fare details: Not guaranteed until ticketed

Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information
Air UA765 04Jun UA5551* 07Jun DL1536 07Jun	Total: USD 402.00	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	

All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.

Email generated on 01Jun/9:52 PM UTC

Additional trip information	
Baggage Policy	<b>TRAVELER NOTICE</b> - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. <b>Please visit the operating carrier website of your ticketed itinerary for applicable fees.</b>
Hazardous Materials	<b>Advice to Passengers</b>  <b>Transportation of Hazardous Materials</b>  Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials.  <b>Forbidden Dangerous Items Examples:</b>  Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative.  <b>Note:</b> Spare batteries and fuel cells are not permitted in checked or hold baggage. These items <b>MUST</b> be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

To access historical itineraries/travel receipts click [here](#).

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## Union League Club of Chicago

65 West Jackson Boulevard  
Chicago, IL 60604  
Tel. (312) 427-7800, Fax. (312) 427-8117

INVOICE

192706

Wednesday, June 13, 2018

Patton, Lynne

Arrival Date **June 04, 2018**  
Departure Date **June 07, 2018**  
# of Nights **3**

Room No. **1108**  
Adults **1**  
Sub Folio **A**

Group: HUD - Regional Administrator's meeting

Folio Items	Item Description	Price	Qty	Ext. Price
<b>Monday, June 4, 2018</b>				
	Room Charge			199.00
<b>Tuesday, June 5, 2018</b>				
	Room Charge			199.00
<b>Wednesday, June 6, 2018</b>				
	Room Charge			199.00
<b>Subtotal</b>				<b>597.00</b>
<b>ROOM SURCHARGE</b>				<b>119.40</b>

### Payment Details

Payment	Date	Notes	Amount
M/C	07-Jun-18		-59.24
M/C	07-Jun-18		775.64

<b>Total</b>	<b>\$ 716.40</b>
<b>Payments</b>	<b>\$ 716.40</b>
<b>Balance</b>	<b>\$ 0.00</b>

We hope your stay at Union League Club of Chicago was a pleasant one. Stop by the Front Desk to book your next stay.

If there is something you would like us to know about your stay, please direct feedback to [frontdesk@ulcc.org](mailto:frontdesk@ulcc.org)



## Document Header Information

Document Type	Voucher	Document Name	T00A00K
Travel Authorization Number	T00A00K	Trip Name	Trip from Washington to New York
TA Date	08/15/18	Currency	USD
Organization	GARNHUD	Current Status	FINANCIAL SYS ACCEPT
Purpose	PROGRAM EXECUTION	Document Detail	Attending multiple meetings at the HQ office, one which includes SOHUD
Type Code	SINGLE TRIP		

## Traveler Profile

Name	Patton, Lynn Mallon	ID	(b)(6)
TID	(b)(6)	Organization	GARNHUD
Title		Entry Station	Washington, DC
Security Cl		Card	CARD HOLDER
Office Address	451 Seventh Street SW   Washington, DC 20410	EMAIL	lynn.m.patton@hud.gov
Office Phone	2024028252	Cell Phone	
Home Address	(b)(6)	Home Phone	(b)(6)
Alternate Address		Alternate Phone	

## Document Information

Trip Number 1				
Purpose	Attending multiple meetings at the HQ office, one which includes SOHUD			
Itinerary Locations				
From	To	Itinerary Location	Purpose	Per Diem Rates
08/07/18	08/08/18	WASHINGTON, DC	PROGRAM EXECUTION	175.00 / 69.00

## Document Totals

Total Expenses	581.81
Reimbursable Expenses	567.06
Non-Reimbursable Expenses	14.75
Advance Applied	00
Net to Traveler	233.50
Net to Government	14.75
Pay to Charge Card	333.56

## Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Comm - I	124.40	00
Local Trans	130.00	00
Lodging-PerDiem	175.00	00
M&IE-PerDiem	103.50	00
Other	25.90	00
TMC Fee	8.26	00
Transport Fms	14.75	00
Total Expenses	581.81	00

## Trip 1 Details

## Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	American Airlines	1004442020		124.40
COMM-CARR	American Airlines	1004442020		00
COMM-CARR	American Airlines	1004442020		00

## Trip Itinerary

From: LGA-New York, NY (USA) (La Guardia Apt) TO: DCA-Washington, DC (USA) (National Apt)

## Air

## Tuesday August 07, 2018

LGA-New York, NY (USA) to DCA-Washington, DC (USA)

Aug 07 American Airlines 4750  
New York, NY (USA) (La Guardia Apt) 08/07/2018 3:00PM  
Confirmation Number: GDHXXH

Duration: 1 Hour 37 Minutes Nonstop  
Washington, DC (USA) (National Apt) 08/07/2018 4:37PM

Flight Information  
Distance: 214 miles  
No Seat Assigned

Emissions: 83.5 lbs of CO2  
Cost: 124.40 USD

## Wednesday August 08, 2018

DCA-Washington, DC (USA) to LGA-New York, NY (USA)

Aug 08 American Airlines 4757  
Washington, DC (USA) (National Apt) 08/08/2018 6:00PM  
Confirmation Number: GDHXXH

Duration: 1 Hour 29 Minutes Nonstop  
New York, NY (USA) (La Guardia Apt) 08/08/2018 7:29PM

Flight Information  
Distance: 214 miles  
No Seat Assigned

Emissions: 83.5 lbs of CO2

DCA-Washington, DC (USA) to LGA-New York, NY (USA)

Aug 08 American Airlines 4758  
Washington, DC (USA) (National Apt) 08/08/2018 7:00PM  
Confirmation Number: GDHXXH

Duration: 1 Hour 35 Minutes Nonstop  
New York, NY (USA) (La Guardia Apt) 08/08/2018 8:35PM

Flight Information

Distance 214 miles  
No Seat Assigned

Emissions 83.5 lbs of CO2

#### Expenses

Trip# 1		Total Non-Per Diem Expenses	303.31	Total Per Diem Expenses	278.50
Date	Description	Category	Cost	Pay Method	Per Diem
08/03/2018	Travel Fee	TMC Fee	8.26	IBA	
Comment: OTRS Domestic - Intl w/ Air-Rail					
08/07/2018	Airfare	Com Carrier - I	124.40	IBA	
08/07/2018	Taxi/Limo/Share	Local Trans	65.00	TRAVELER	
08/07/2018	Lodging	Lodging-PerDiem	175.00	IBA	*
08/07/2018	M&IE	M&IE-PerDiem	51.75	TRAVELER	*
08/07/2018	Taxes - Lodging/Domestic	Other	25.90	IBA	
08/08/2018	Taxi/Limo/Share	Local Trans	65.00	TRAVELER	
08/08/2018	Lodging	Lodging-PerDiem	175.00	IBA	*
08/08/2018	Lodging System Adjustment	Lodging-PerDiem	-175.00	IBA	*
08/08/2018	M&IE	M&IE-PerDiem	51.75	TRAVELER	*
08/15/2018	TDY Voucher Fee	Transva Fees	14.75	EFT	

#### Per Diem Allowances

Trip# 1	Total Per Diem Allowances	278.50
---------	---------------------------	--------

Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed	B	L	D	Conf%
08/07/2018	175.00/69.00	175.00	175.00	51.75	51.75				
08/08/2018	175.00/69.00	175.00	0.00	51.75	51.75				

#### Advance of Funds

Cannot print default advance form  
Unable to find an other authorization for cash advance

#### Account Summary for the Selected Trip

Org	GARNHU	Label	Acct Code	581.81
Expense Category	LDA0192023	Fiscal Year	20YY/HUDFP00RA0000/HUD0335DBYYYYXX/XXXXXXXXXX/HUDNPS000000/XXXXXXXXXX/XXX XXXXXXXXXX/HUD35MM/XXXXXXXXXX/XXXXXXXXXX/XXXXXXXXXX	
Com Carrier - I	2017	Amount	124.40	
Expense Category	Fiscal Year	Amount	130.00	
Local Trans	2017			
Expense Category	Fiscal Year	Amount	175.00	
Lodging-PerDiem	2017			
Expense Category	Fiscal Year	Amount	103.50	
M&IE-PerDiem	2017			
Expense Category	Fiscal Year	Amount	25.90	
Other	2017			
Expense Category	Fiscal Year	Amount	8.26	
TMC Fee	2017			
Expense Category	Fiscal Year	Amount	14.75	
Transva Fees	2017			
Total				581.81

#### Payment Detail Information

Organization Label	Accounting String	Payment Method	Amount
IARNHUD	LOA019202320YY/HUDFP00RA0000/HUD0335DBYYYYXX/XXXXXXXXXX/HUDNPS000000/XXXXXXXXXX/XXX XXXXXXXXXX/HUD35MM/XXXXXXXXXX/XXXXXXXXXX/XXXXXXXXXX	EFT	14.75
IARNHUD	LOA019202320YY/HUDFP00RA0000/HUD0335DBYYYYXX/XXXXXXXXXX/HUDNPS000000/XXXXXXXXXX/XXX XXXXXXXXXX/HUD35MM/XXXXXXXXXX/XXXXXXXXXX/XXXXXXXXXX	IBA	333.56
IARNHUD	LOA019202320YY/HUDFP00RA0000/HUD0335DBYYYYXX/XXXXXXXXXX/HUDNPS000000/XXXXXXXXXX/XXX XXXXXXXXXX/HUD35MM/XXXXXXXXXX/XXXXXXXXXX/XXXXXXXXXX	TRAVELER	233.50

#### Totals by Label

IARNHUD	LOA019202320YY/HUDFP00RA0000/HUD0335DBYYYYXX/XXXXXXXXXX/HUDNPS000000/XXXXXXXXXX/XXX XXXXXXXXXX/HUD35MM/XXXXXXXXXX/XXXXXXXXXX/XXXXXXXXXX	581.81
Total		

#### Totals by Payment Method

EFT Total 14.75  
IBA Total 333.56  
TRAVELER 233.50  
Total

#### Attachments

Attachments Exist

#### Audits

Audit Name	Result	Reason
CLASS OF SERVICE AIR BUS	FAIL	TICKET 1004412020, DEPARTURE DATE 08/07/18 (CLASS OF SERVICE C NDT ALLOWED) Provide a justification for selecting a Business class reservation
Traveler Justification		Difference was paid by personal Credit Card

#### Document History 04/09/2019 Voucher: T00A00K

Copyright 1989-2009 Concur Government Edition: Concur Inc. Patton, Lynne Martine (b)(6)

STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/15/2018	8:59 AM EST	Patton, Lynne Martine	
SIGNED	08/15/2018	11:00 AM EST	Patton, Lynne Martine	
PREMIUM CLASS REVIEW	08/21/2018	4:25 AM EST	LEWIS, QUENTIN B	
AUD AUTHORIZED	08/21/2018	11:26 AM EST	LAKE, KAREN Amelia	
APPROVED	08/21/2018	12:50 PM EST	DIXON, VEDA AMELIA	
PENDING	08/21/2019	12:50 PM EST	SYS/UTILITY	
FINANCIAL SYS ACCEPT	08/21/2018	12:52 PM EST	USER, EAI	

I certify that the electronic signatures listed above are valid and on file



SIGNED DATE

Document Signatures  
Traveler/Preparer Name  
Traveler/Preparer Signature  
Date  
Approver Name  
Approver Signature  
Date




THE KIMPTON  
DONOVAN

Lynne Patton  
26 Federal Plz  
New York 10278-0004  
United States

Room No. : 0716  
Arrival : 08-07-18  
Departure : 08-08-18  
Folio No. :  
Cashier No. :  
Conf. No. : 187276

Page No. : 1 of 1

Date	Description	Charges	Credits
08-07-18	Room Charge	175.00	
08-07-18	State Occupancy Tax	25.90	
08-08-18	MasterCard XXXXXXXXXXXX(b)(6)XX		200.90
Total Charges		200.90	
Total Credits			200.90
Balance			0.00

Thank you for staying with us at The Kimpton Donovan Hotel!

# tripsource

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## Washington, District of Columbia, United States

Passenger

**PATTON LYNNE M**

Agency Record Locator

**XDQ9GO**


Reference number by traveler

**T00A00K**



## Ticket Receipt

Total Amount: 132.66 USD

Date	From/To	Flight/Vendor	Status
Tuesday, August 7 2018	LGA-DCA	American Airlines 4759	Confirmed
Operated By REPUBLIC AIRLINES AS AMERICAN EAGLE			
Wednesday, August 8 2018	DCA-LGA	American Airlines 4757	Confirmed
Operated By REPUBLIC AIRLINES AS AMERICAN EAGLE			
Electronic Ticket Number	Invoice Number	Form of Payment	Ticket Amount
0017190868838	EZ0014399	CA***** 	124.40 USD
Service Fee Number		Form of Payment	Service Fee Amount
8900724279850		CA***** 	8.26 USD



## Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type
<u>08/07/2018</u>	LGA-DCA	AA 4759*	Confirmed	03:00 PM/04:37 PM	Economy/G
<u>08/08/2018</u>	DCA-LGA	AA 4757*	Confirmed	06:00 PM/07:29 PM	Economy/G



Flight

Total duration  
1 h 37 min



[Not working?](#)

**American Airlines AA4759**

Airline Record Locator **GDHHXH**

[Online check-in](#)

# LGA

LaGuardia Airport  
New York, New York, United  
States



1 h 37 min  
214 miles  
344.326 kilometers

# DCA

Ronald Reagan National  
Washington, District of  
Columbia, United States

Departure

**Tuesday**  
**August 7 2018**

**3:00 PM**

**Terminal B**

[Weather](#)

Seat

**19A (Non smoking,  
Window) Confirmed**

Economy

Confirmed

Arrival

**Tuesday**  
**August 7 2018**

**4:37 PM**

**Terminal C**

[Weather](#)

✈ **\*Operated By: Republic Airlines As American Eagle**

CO2 Emissions: 117.7 lbs/53.5 kgs

Non-stop

Equipment: Embraer 175

**Notes:**

FOR UP TO DATE TRAVEL INFORMATION ON AIRLINE

CHECK-IN/RESTRICTIONS/LIMITATIONS/SECURITY.

PLEASE CHECK [WWW.AA.COM](http://WWW.AA.COM)

NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED



Flight

Total duration  
1 h 29 min



Not working?

**American Airlines AA4757**

Airline Record Locator **GDHHXH**

[Online check-in](#)

**DCA**

Ronald Reagan National  
Washington, District of  
Columbia, United States



1 h 29 min  
214 miles  
344.326 kilometers

**LGA**

LaGuardia Airport  
New York, New York, United  
States

Departure

**Wednesday**  
**August 8 2018**

**6:00 PM**

**Terminal C**

[Weather](#)

Seat

**22A (Non smoking,  
Window) Confirmed**

Economy

Confirmed

Arrival

**Wednesday**  
**August 8 2018**

**7:29 PM**

**Terminal B**

[Weather](#)

✈ **\*Operated By: Republic Airlines As American Eagle**

CO2 Emissions: 117.7 lbs/53.5 kgs

Non-stop

Equipment: Embraer 175

**Notes:**

**NO FREQUENT FLYER IN YOUR PROFILE FOR CARRIER BOOKED**

## Remarks

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THE BCD TRAVEL TEAM AT 1-844-278-5521  
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TO ACCESS RELAY SERVICE- PROVIDE PHONE  
NUMBER OF 1-844-278-5521 TO ACCESS TRAVEL  
DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR  
PROGRAM/CPP YOUR AIR RESERVATIONS ARE SUBJECT TO  
CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST  
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\*\*\*\*\*

CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE  
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DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK  
WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.

03Aug /04:27PM



Estimated trip total

124.40 USD

Air	Car	Hotel	Rail	Other
124.40 USD				

### Fare details: Not guaranteed until ticketed

Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information
Air AA4759* 07Aug AA4757* 08Aug	Total: USD 124.40	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	

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Additional trip information	
Baggage Policy	<b>TRAVELER NOTICE</b> - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. <b>Please visit the operating carrier website of your ticketed itinerary for applicable fees.</b>
Hazardous Materials	<b>Advice to Passengers</b>  <b>Transportation of Hazardous Materials</b>  Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials.  <b>Forbidden Dangerous Items Examples:</b>  Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative.  Note: Spare batteries and fuel cells are not permitted in checked or hold baggage. These items <b>MUST</b> be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

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aberrations, or from any other cause beyond BCD Travel's control. Please see additional terms and conditions related to this itinerary at [Terms and Conditions](#).



## Document Header Information

Document Type	Voucher	Document Name	T00A3U4
Travel Authorization Number	T00A3U4	Trip Name	Meetings at Buffalo, NY
TA Date	08/29/18	Currency	USD
Organization	GARNHUD	Current Status	FINANCIAL SYS ACCEPT
Purpose	PROGRAM EXECUTION	Document Detail	Attending Meetings with Buffalo FOD and Mayor Brown and attending Employee Recognition Ceremony with HUD Buffalo Staff
Type Code	SINGLE TRIP		

## Traveler Profile

Name	Patton, Lyene M	ID	(b)(6)
TID	(b)(6)	Organization	GARNHUD
Title		City/State	Washington, DC
Security CI		Card	CARD HOLDER
Office Address	451 Seventh Street SW   Washington, DC 20410	EMAIL	lyene.patton@hud.gov
Office Phone	2024028252	Cell Phone	
Home Address	(b)(6)	Home Phone	(b)(6)
Alternate Address		Alternate Phone	

## Document Information

Trip Number	1			
Purpose	Attending Meetings with Buffalo FOD and Mayor Brown and attending Employee Recognition Ceremony with HUD Buffalo Staff			
Itinerary Locations				
From	To	Itinerary Location	Purpose	Per Diem Rates
08/20/18	08/22/18	BUFFALO, NY	PROGRAM EXECUTION	104.00 / 64.00

## Document Totals

Total Expenses	1,406.41
Reimbursable Expenses	1,391.66
Non-Reimbursable Expenses	14.75
Advance Applied	00
Net to Traveler	315.00
Net to Government	14.75
Pay to Charge Card	1,076.66

## Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier - I	860.40	00
Local Trans	155.00	00
Lodging-PerDiem	208.00	00
M&IE-PerDiem	160.00	00
TMC Fee	8.76	00
Transport Fees	14.75	00
Total Expenses	1,406.41	00

## Trip Details

## Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Delta	1004491565		860.40
COMM-CARR	Delta	1004496565		00

## Trip Itinerary

From: LGA-New York, NY (USA) (La Guardia Apt) TO: BUF-Buffalo, NY (USA)

## Air

Monday August 20, 2018

LGA-New York, NY (USA) (to BUF-Buffalo, NY (USA))

Aug 20	Delta 5936	Duration: Unknown Nonstop
	New York, NY (USA) (La Guardia Apt) 08/20/2018 3:00PM	Buffalo, NY (USA) 08/20/2018 4:33PM
	Confirmation Number: HMWE94	

Flight Information  
Distance 291 miles  
No Seat Assigned

Emissions 113.5 lbs of CO2  
Cost 860.40 USD

LGA-New York, NY (USA) (to BUF-Buffalo, NY (USA))

Aug 20	Delta 5936	Duration: Unknown Nonstop
	New York, NY (USA) (La Guardia Apt) 08/20/2018 3:00PM	Buffalo, NY (USA) 08/20/2018 4:33PM
	Confirmation Number: HMWE94	

Flight Information  
Distance 291 miles  
No Seat Assigned

Emissions 113.5 lbs of CO2  
Cost 860.40 USD

Wednesday August 22, 2018

BUF-Buffalo, NY (USA) to LGA-New York, NY (USA) (

Aug 22	Delta 5246	Duration: Unknown Nonstop
	Buffalo, NY (USA) 08/22/2018 3:59PM	New York, NY (USA) (La Guardia Apt) 08/22/2018 5:28PM
	Confirmation Number: HMWE94	

Flight Information  
Distance 291 miles  
No Seat Assigned

Emissions 113.5 lbs of CO2

UF-Buffalo, NY (USA) to LGA-New York, NY (USA){

Aug 22 Delta 5246 Duration Unknown Nonstop  
Buffalo, NY (USA) 08/22/2018 3:59PM New York, NY (USA) (La Guardia Apt) 08/22/2018 5:28PM  
Confirmation Number 13MWE94

Flight Information  
Distance 291 miles  
No Seat Assigned  
Emissions 113.5 lbs of CO2

Expenses					
trip#	I	Total Non-Per Diem Expenses	1,038.41	Total Per Diem Expenses	368.00
date	Description	Category	Cost	Pay Method	Per Diem
8/16/2018	Ticket Fee	TMC Fee	8.26	IBA	
comment	DTRS Domestic Int'l w/ Air-Rail				
8/20/2018	Airfare	Com Carrier - I	860.40	IBA	
8/20/2018	Taxi/Limo/Shuttle	Local Trans	65.00	TRAVELER	
8/20/2018	Lodging	Lodging-PerDiem	104.00	IBA	*
8/20/2018	M&IE	M&IE-PerDiem	48.00	TRAVELER	*
8/21/2018	Taxi/Limo/Shuttle	Local Trans	25.00	TRAVELER	
8/21/2018	Lodging	Lodging-PerDiem	104.00	IBA	*
8/21/2018	M&IE	M&IE-PerDiem	64.00	TRAVELER	*
8/22/2018	Taxi/Limo/Shuttle	Local Trans	65.00	TRAVELER	
8/22/2018	M&IE	M&IE-PerDiem	48.00	TRAVELER	*
8/29/2018	TDY Voucher Fee	Transn Fees	14.75	EFT	

Per Diem Allowances					
trip#	I	Total Per Diem Allowances			368.00
date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed
8/20/2018	104.00/ 64.00	104.00	104.00	48.00	48.00
8/21/2018	104.00/ 64.00	104.00	104.00	64.00	64.00
8/22/2018	104.00/ 64.00	0.00	0.00	48.00	48.00

Account Summary for the Selected Trip					
trip#	GARNIUD	Label	Asset Code		1,406.41
		LD A1192023	20YY/HUDFP00RA0000/HUD0335DBYYYYXX/XXXXXXXXXX/HUDNPS000000/XXXXXXXXXX/XXX<bi>XXXXXXXXXX/HUD35MM/XXXXXXXXXX/XXXXXXXXXX/XXXXXXXXXX		
Expense Category	Fiscal Year	Amount	860.40		
Com Carrier - I	2017				
Expense Category	Fiscal Year	Amount	155.00		
Local Trans	2017				
Expense Category	Fiscal Year	Amount	218.00		
Lodging-PerDiem	2017				
Expense Category	Fiscal Year	Amount	160.00		
M&IE-PerDiem	2017				
Expense Category	Fiscal Year	Amount	8.26		
TMC Fee	2017				
Expense Category	Fiscal Year	Amount	14.75		
Transn Fees	2017				
		Total			1,406.41

Payment Detail Information					
OrganizationLabel	Accounting String		Payment Method	Amount	
ARNIUD	LD A119202320YY/HUDFP00RA0000/HUD0335DBYYYYXX/XXXXXXXXXX/HUDNPS000000/XXXXXXXXXX/XXX<bi>XXXXXXXXXX/HUD35MM/XXXXXXXXXX/XXXXXXXXXX/XXXXXXXXXX		EFT	14.75	
ARNHUD	LD A019202320YY/HUDFP00RA0000/HUD0335DBYYYYXX/XXXXXXXXXX/HUDNPS000000/XXXXXXXXXX/XXX<bi>XXXXXXXXXX/HUD35MM/XXXXXXXXXX/XXXXXXXXXX/XXXXXXXXXX		IBA	1,076.66	
ARNIUD	LD A119202320YY/HUDFP00RA0000/HUD0335DBYYYYXX/XXXXXXXXXX/HUDNPS000000/XXXXXXXXXX/XXX<bi>XXXXXXXXXX/HUD35MM/XXXXXXXXXX/XXXXXXXXXX/XXXXXXXXXX		TRAVELER	315.00	
Totals by Label					
ARNHUD	LD A119202320YY/HUDFP00RA0000/HUD0335DBYYYYXX/XXXXXXXXXX/HUDNPS000000/XXXXXXXXXX/XXX<bi>XXXXXXXXXX/HUD35MM/XXXXXXXXXX/XXXXXXXXXX/XXXXXXXXXX				1,406.41
Total					
Totals by Payment Method					
				EFT Total	14.75
				IBA Total	1,076.66
				TRAVELER	315.00
				Total	

Attachments Attachment(s) Excel

Audits			
Audit Name	Result	Reason	
LOSS OF SERVICE AIR PREM ECON FAIL		TICKET 1004496365, DEPARTURE DATE 08/20/18 (CLASS OF SERVICE W NDT ALLOWED) Provide a justification for selecting a Premium Economy class reservation	
Traveler Justification: Difference on payment was paid with my personal credit card			

Document History 04/09/2019 Voucher: T00A3U4

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	08/29/2018	11:55AM EST	Patton, Lyne Martine	
IGNED	08/29/2018	12:41PM EST	Patton, Lyne Martine	
ADJUSTED	08/29/2018	12:52PM EST	Patton, Lyne Martine	
REPAIRED	08/29/2018	12:54PM EST	Patton, Lyne Martine	
REMIUM CLASS REVIEW	08/31/2018	10:47AM EST	LEWIS, QUENTIN B	
TRIP AUTHORIZED	09/04/2018	2:07PM EST	BREGON, NELSON Raphael	
APPROVED	09/05/2018	8:17AM EST	DIXON, VEDA AMELIA	
PENDING	09/05/2018	8:17AM EST	SYSTEM UTILITY	
FINANCIAL SYS ACCEPT	09/05/2018	8:20AM EST	USER, EAI	

certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name

Traveler/Preparer Signature

Date

Approver Name

Approver Signature

Date






Hyatt Regency Buffalo  
Two Fountain Plaza  
Buffalo, NY 14202  
Tel: 716-856-1234  
Fax: 716-852-6157  
www.buffalo.hyatt.com

# INVOICE

Lynne Patton

(b)(6)

United States

Confirmation No. 1041308601

Group Name

Room No. 0905  
Arrival 08-20-18

Departure 08-22-18  
Folio Window 1  
Folio No. 589521

Date	Description	Charges	Credits
08-20-18	Accommodation	104.00	
08-20-18	Rooms Sales Tax	9.10	
08-20-18	County Occupancy Tax	5.20	
08-20-18	Guest Room - Upgrade	10.00	
08-20-18	Rooms Sales Tax	0.88	
08-20-18	County Occupancy Tax	0.50	
08-21-18	Accommodation	104.00	
08-21-18	Rooms Sales Tax	9.10	
08-21-18	County Occupancy Tax	5.20	
08-21-18	Guest Room - Upgrade	10.00	
08-21-18	Rooms Sales Tax	0.88	
08-21-18	County Occupancy Tax	0.50	
08-22-18	Rooms Sales Tax Exempt	-19.96	
08-22-18	County Occupancy Tax Exempt	-11.40	
08-22-18	MastercardXXXXXXXXXXXX(b)(6)XX/XX		228.00
Total		228.00	228.00

Guest Signature

Balance 0.00

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

WE HOPE YOU ENJOYED YOUR STAY WITH US!

For inquiries concerning your bill, please call 888-587-2877

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Please share your guest experience on [tripadvisor.com](http://tripadvisor.com)

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Hyatt Regency Buffalo Hotel  
P.O. Box 842736  
Dallas, TX 75284-842661



Hyatt Regency Buffalo  
Two Fountain Plaza  
Buffalo, NY 14202  
Tel: 716-856-1234  
Fax: 716-852-6157  
[www.buffalo.hyatt.com](http://www.buffalo.hyatt.com)

INVOICE

Lynne Patton

(b)(6)

United States

Confirmation No. 1041308601

Group Name

---

Room No. 0905  
Arrival 08-20-18

Departure 08-22-18  
Folio Window 1  
Folio No. 589521



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## Buffalo, New York, United States

Passenger

**PATTON LYNNE M**

Agency Record Locator

**XBFGWW**

Reference number by traveler

**T00A3U4**



## Ticket Receipt

Total Amount: 868.66 USD

Date	From/To	Flight/Vendor	Status
Monday, August 20 2018	LGA-BUF	Delta Air Lines 5936	Confirmed
Wednesday, August 22 2018	BUF-LGA	Delta Air Lines 5246	Confirmed
Electronic Ticket Number	Invoice Number	Form of Payment	Ticket Amount
0067191815817	EZ0004842	(b)(6)	860.40 USD
Service Fee Number		Form of Payment	Service Fee Amount
8900746711230		CA ***** (b)(6)	8.26 USD



## Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
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## Remarks

FOR 24/7 TRAVEL ASSISTANCE PLEASE CONTACT  
THE BCD TRAVEL TEAM AT 1-844-278-5521  
FOR OUTSIDE THE US CALL COLLECT 770-829-2604  
FOR THE HEARING IMPAIRED- PLEASE DIAL 711  
TO ACCESS RELAY SERVICE- PROVIDE PHONE  
NUMBER OF 1-844-278-5521 TO ACCESS TRAVEL  
DUE TO RECENT CHANGES IN THE FY15 GOVERNMENT CITY PAIR  
PROGRAM/CPP YOUR AIR RESERVATIONS ARE SUBJECT TO  
CANCELLATION BY THE AIRLINES IF NOT TICKETED AT LEAST  
48 HOURS PRIOR TO SCHEDULED DEPARTURE  
PLEASE ENSURE ALL NECESSARY APPROVALS ARE PROCESSED IN  
ACCORDANCE WITH YOUR AGENCY'S BUSINESS RULES BUT NO LESS  
THAN 3 BUSINESS DAYS PRIOR TO DEPARTURE TO ENSURE TICKETING.  
THIS 48 HOUR CANCELLATION RULE DOES NOT APPLY TO  
INTERNATIONAL RESERVATIONS UNLESS YOUR TRIP HAS DOMESTIC  
CONNECTIONS ON MORE THAN ONE AIRLINE OR THESE  
RESERVATIONS REQUIRE SEPARATE AIR TICKETS.

\*\*\*\*\*

CHECK-IN TIMES ARE 90 MINUTES PRIOR TO DEPARTURE  
FOR DOMESTIC FLIGHTS OR 120 MINUTES FOR INTERNATIONAL  
ELECTRONIC TICKET/S/ WILL BE ISSUED FOR THIS TRIP  
CHECKED BAGGAGE POLICIES VARY BASED ON CARRIER AND FINAL  
DESTINATION. FOR THE LATEST INFORMATION PLEASE CHECK  
WITH YOUR TRAVEL CONSULTANT OR THE AIRLINES WEBSITE.

29Aug/02:36PM



Estimated trip total


860.40 USD

Air	Car	Hotel	Rail	Other
860.40 USD				

### Fare details: Not guaranteed until ticketed

Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information
Air DL5936 20Aug DL5246 22Aug	<b>Total:</b> USD 860.40	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	

All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.

 Additional trip information	
<b>Baggage Policy</b>	<b>TRAVELER NOTICE</b> - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. Please visit the operating carrier website of your ticketed itinerary for applicable fees.
<b>Hazardous Materials</b>	<b>Advice to Passengers</b>  <b>Transportation of Hazardous Materials</b>  Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials.  <b>Forbidden Dangerous Items Examples:</b>  Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative.  <b>Note:</b> Spare batteries and fuel cells are not permitted in checked or hold baggage. These items <b>MUST</b> be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.

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aberrations, or from any other cause beyond BCD Travel's control. Please see additional terms and conditions related to this itinerary at [Terms and Conditions](#).

## Document Header Information

Document Type	Voucher	Document Name	T00A-IG4-1
Travel Authorization Number	T00A-IG4	Trip Name	Washington, DC - Meeting with DepSec
TA Date	09/12/18	Currency	USD
Organization	GARNHUD	Current Status	FINANCIAL SYS ACCEP
Purpose	PROGRAM EXECUTION	Document Detail	Attending meetings at HQ, one including a briefing with DepSec and team RA Travel by train from Trenton, NJ because of a prior HUD event attendance and returned by airplane
Type Code	SINGLE TRIP		

## Traveler Profile

Name	Pallon, Lyne Marlene	ID	(b)(6)
TID	(b)(6)	Organization	GARNHUD
Title		Duty Station	Washington, DC
Security CI		Card	CARD HOLDER
Office Address	451 Seventh Street SW   Washington, DC 20410	EMAIL	lyne.m.pallon@hud.gov
Office Phone	202-4028232	Cell Phone	
Home Address	(b)(6)	Home Phone	(b)(6)
Alternate Address		Alternate Phone	

## Document Information

Trip Number	1			
Purpose	Attending meetings at HQ, one including a briefing with DepSec and team RA Travel by train from Trenton, NJ because of a prior HUD event attendance and returned by airplane			
Itinerary Locations				
From	To	Itinerary Location	Purpose	Per Diem Rates
08/23/18	08/25/18	WASHINGTON, DC	PROGRAM EXECUTION	175.00 / 69.00

## Document Totals

Total Expenses	672.48
Reimbursable Expenses	637.73
Non-Reimbursable Expenses	14.75
Advance Applied	00
Net to Traveler	250.75
Net to Government	14.75
Pay to Charge Card	406.98

## Document Totals by Expense Category

Expense Category	Cost	Advance Amount
Com. Carrier - I	147.00	00
Local Trans	130.00	00
Lodging-Per Diem	175.00	00
M&IE-Per Diem	120.75	00
Other	25.90	00
TMC Fee	59.08	00
Transport Fees	14.75	00
Total Expenses	672.48	00

## Trip Details

## Reservations Summary

Reservation Type	Vendor	Ticket#	Location	Cost
COMM-CARR	Delta	1004504078		00
COMM-CARR	Delta	1004504078		00
COMM-RAIL	Amttrak	1004504078		98.00

## Trip Itinerary

From: TRE - Trenton, NJ TO: WAS - Washington - Union Station, DC

## Train

Thursday August 23, 2018

## TRE to WAS

Aug 23	TRE - Trenton, NJ 08/23/2018 4:18PM Train 97	WAS - Washington - Union Station, DC 08/23/2018 6:50PM Confirmation Number 1004504078
--------	---	--

## TRE to WAS

Aug 23	TRE - Trenton, NJ 08/23/2018 4:18PM Train 97	WAS - Washington - Union Station, DC 08/23/2018 6:50PM Confirmation Number 1004504078
--------	---	--

## Air

Saturday August 25, 2018

DCA-Washington, DC (USA) to LGA-New York, NY (USA) (

Aug 25	Delta 6142 Washington, DC (USA) (National Apt) 08/25/2018 1:00PM Confirmation Number JMC9FL	Duration Unknown Nonstop New York, NY (USA) (La Guardia Apt) 08/25/2018 2:27PM
--------	---	---

Flight Information  
Distance 214 miles  
No Seat Assigned

Emissions 83.5 lbs of CO2

DCA-Washington, DC (USA) to LGA-New York, NY (USA) (

ag 25	Delte 6147 Washington, DC (USA) (National Apt) 08/25/2018 1 00PM Confirmation Number JMO9FL	Direction Unknown Nonstop New York, NY (USA) (La Guardia Apt) 08/25/2018 2 27PM
	Flight Information Distance 214 miles No Seat Assigned	Emissions 83.5 lbs of CO2
CA-Washington, DC (USA) to LGA-New York, NY (USA) (		
ag 25	Delte 6029 Washington, DC (USA) (National Apt) 08/25/2018 3 00PM Confirmation Number JMO9FL	Duration Unknown Nonstop New York, NY (USA) (La Guardia Apt) 08/25/2018 4 24PM
	Flight Information Distance 214 miles No Seat Assigned	Emissions 83.5 lbs of CO2
CA-Washington, DC (USA) to LGA-New York, NY (USA) (		
ag 25	Delte 6029 Washington, DC (USA) (National Apt) 08/25/2018 3 00PM Confirmation Number JMO9FL	Duration Unknown Nonstop New York, NY (USA) (La Guardia Apt) 08/25/2018 4 24PM
	Flight Information Distance 214 miles No Seat Assigned	Emissions 83.5 lbs of CO2

Expenses					
Exp#	Total Non-Per Diem Expenses	376.73	Total Per Diem Expenses	295.75	
Date	Description	Category	Cost	Pay Method	Per Diem
1/21/2018	Travel Fee	TMC Fee	8.26	IBA	
1/22/2018	OTRS Domestic-Intl vs Air-Rail				
1/22/2018	Travel Fee	TMC Fee	8.26	IBA	
1/22/2018	OTRS Domestic-Intl vs Air-Rail				
1/22/2018	Travel Fee	TMC Fee	8.26	IBA	
1/23/2018	OTRS Domestic-Intl vs Air-Rail				
1/23/2018	Taxi	Com. Carner - 1	98.00	IBA	
1/23/2018	Taxi/Limo/Shuttle	Local Trans	65.00	TRAVELER	
1/23/2018	Lodging	Lodging-Per Diem	175.00	IBA	*
1/23/2018	M&IE	M&IE-Per Diem	51.75	TRAVELER	*
1/23/2018	Taxes - Lodging/Domestic	Other	25.90	IBA	
1/23/2018	Travel Fee	TMC Fee	34.30	IBA	
1/24/2018	Taxi	Com. Carner - 2	49.00	IBA	
1/24/2018	Lodging	Lodging-Per Diem	00	IBA	*
1/24/2018	M&IE	M&IE-Per Diem	69.00	TRAVELER	*
1/25/2018	Taxi/Limo/Shuttle	Local Trans	65.00	TRAVELER	
1/12/2018	TDY Voucher Fee	Transcn Fees	14.75	EFT	

Per Diem Allowances					
Exp#	Total Per Diem Allowances			295.75	
Date	Rate	Ldg Cost	Ldg Allowed	M&IE Cost	M&IE Allowed
1/23/2018	175.00/69.00	175.00	175.00	51.75	51.75
1/24/2018	175.00/69.00	0.00	0.00	69.00	69.00
1/25/2018	175.00/69.00	0.00	0.00	0.00	0.00

Account Summary for the Selected Trip					
Exp#	Label	Acct Code			672.48
1/21/2018	LOA019202320YY/HUDFP00RA0000/HUD0335DBYYYYXX/XXXXXXXXXX/HUDNPS000000/XXXXXXXXXX/XXX XXXXXXXXXX/HUD35MM/XXXXXXXXXX/XXXXXXXXXX/XXXXXXXXXX				
Expense Category	Fiscal Year	Amount	147.00		
Com. Carner - 1	2017				
Expense Category	Fiscal Year	Amount	130.00		
Local Trans	2017				
Expense Category	Fiscal Year	Amount	175.00		
Lodging-Per Diem	2017				
Expense Category	Fiscal Year	Amount	120.75		
M&IE-Per Diem	2017				
Expense Category	Fiscal Year	Amount	25.90		
Other	2017				
Expense Category	Fiscal Year	Amount	59.00		
Travel Fee	2017				
Expense Category	Fiscal Year	Amount	14.75		
Transcn Fees	2017				
Total					672.48

Payment Detail Information					
Organization Label	Accounting String		Payment Method	Amount	
ARNH01	LOA019202320YY/HUDFP00RA0000/HUD0335DBYYYYXX/XXXXXXXXXX/HUDNPS000000/XXXXXXXXXX/XXX XXXXXXXXXX/HUD35MM/XXXXXXXXXX/XXXXXXXXXX/XXXXXXXXXX		EFT	14.75	
ARNH01	LOA019202320YY/HUDFP00RA0000/HUD0335DBYYYYXX/XXXXXXXXXX/HUDNPS000000/XXXXXXXXXX/XXX XXXXXXXXXX/HUD35MM/XXXXXXXXXX/XXXXXXXXXX/XXXXXXXXXX		IBA	406.98	
ARNH01	LOA019202320YY/HUDFP00RA0000/HUD0335DBYYYYXX/XXXXXXXXXX/HUDNPS000000/XXXXXXXXXX/XXX XXXXXXXXXX/HUD35MM/XXXXXXXXXX/XXXXXXXXXX/XXXXXXXXXX		TRAVELER	250.75	
Totals by Label					672.48
ARNH01	LOA019202320YY/HUDFP00RA0000/HUD0335DBYYYYXX/XXXXXXXXXX/HUDNPS000000/XXXXXXXXXX/XXX XXXXXXXXXX/HUD35MM/XXXXXXXXXX/XXXXXXXXXX/XXXXXXXXXX				
Totals by Payment Method					
				EFT Total	14.75
				IBA Total	406.98
				TRAVELER	250.75
				Total	

Audits

Audit Name	Result	Reason
CLASS OF SERVICE AIR PREM ECON FAIL	TICKET 1004504078, DEPARTURE DATE 08/25/18 (CLASS OF SERVICE W NOT ALLOWED)	Provide a justification for selecting a Premium Economy class reservation
Traveler Justification: Difference was paid with a personal credit card		

Document History 04/09/2019 Voucher: T00A4G4-I

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STATUS	DATE	TIME	SIGNATURE NAME	REASON
CREATED	09/12/2018	8:48 AM EST	Patton, Lynne Martine	
SIGNED	09/12/2018	9:41 AM EST	Patton, Lynne Martine	
ADJUSTED	09/12/2018	11:31 AM EST	BARRESI, BARBARA GAY	
PREMIUM CLASS REVIEW	09/12/2018	11:33 AM EST	BARRESI, BARBARA GAY	
HUD AUTHORIZED	09/12/2018	3:34 PM EST	LAKE, KAREN Amelia	
APPROVED	09/18/2018	8:47 AM EST	DIXON, VEDA AMELIA	
PENDING	09/18/2018	8:47 AM EST	SYS/UTILITY	
FINANCIAL SYS ACCEPT	09/18/2018	8:48 AM EST	USER, EAT	

I certify that the electronic signatures listed above are valid and on file

SIGNED DATE

Document Signatures

Traveler/Preparer Name	
Traveler/Preparer Signature	
Date	
Approver Name	
Approver Signature	
Date	





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## Washington, District of Columbia, United States

Passenger

**PATTON LYNNE M**

Agency Record Locator

**SL1SRI**

Reference number by traveler

**T00A4G4**



## Ticket Receipt

Total Amount: 98.00 USD

Date	From/To	Flight/Vendor	Status
Thursday, August 23 2018	TRE/WAS	Amtrak 97	
Ticket Number	Invoice Number	Form of Payment	Ticket Amount
543351354193	EZ0005245	CA***** <b>(b)(6)</b>	98.00 USD



## Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
08/23/2018	TRE/WAS	2V 97		04:18 PM/06:50 PM	Economy	
08/24/2018	DCA-LGA	AA 4764*	Confirmed	06:00 PM/07:29 PM	Economy/G	No Information



Estimated trip total

98.00 USD

Air	Car	Hotel	Rail	Other
Unavailable			98.00 USD	

### Fare details: Not guaranteed until ticketed

Vendor	Fare information	Refund restrictions before departure	Change restrictions after ticketing	Ticket information
Rail 2V97 23Aug	Total: USD 98.00	REFUND RESTRICTIONS MAY APPLY	CHANGE RESTRICTIONS MAY APPLY	

All quotes are provider quotes excluding possible taxes and charges en route. Currency conversions shown in this itinerary receipt are done using the bank rate applicable at the date shown in the header of this document. Please note that some local taxes and charges may be invoiced during your trip and cannot be shown at time of reservation.

Email generated on 21Aug/11:17 PM UTC

### Additional trip information

#### Baggage Policy

**TRAVELER NOTICE** - Many airlines charge fees for baggage and other services. Amounts vary by airline and are subject to change. Travelers are responsible for verifying all fees charged by individual carriers. Please visit the operating carrier website of your ticketed itinerary for applicable fees.

#### Hazardous Materials

##### Advice to Passengers

##### Transportation of Hazardous Materials

Federal law forbids the carriage of hazardous material aboard the aircraft, in your luggage, or on your person. A violation can result in 5 years imprisonment and penalties of \$250,000 or more (49 U.S.C 5124). Hazardous materials include explosives, compressed gases, flammable liquids and solids, oxidizers, poisons, corrosives and radioactive materials.

##### Forbidden Dangerous Items Examples:

Paints, lighter fluid, fireworks, tear gases, oxygen bottles and radiopharmaceuticals. There are special exceptions for small quantities (up to 70 ounces total) of medicinal and toilet articles carried in your luggage and certain smoking materials carried on your person. For further information, contact your airline representative.

**Note:** Spare batteries and fuel cells are not permitted in checked or hold baggage. These items **MUST** be packed in carry-on baggage. If your carry-on bag is gate checked, the spare batteries and fuel cells must be removed and carried in the cabin.



Rail

Total duration  
2 h 32 min



Not working?

Amtrak 97

Confirmation 8C837E

TRE



WAS

2 h 32 min

Trenton Railway Station, United  
States  
Trenton, NJ United States

Union Station, United States  
Washington, DC, United States

Departure

Thursday

August 23 2018

4:18 PM

Seat

Economy

Confirmed

Arrival

Thursday

August 23 2018

6:50 PM



CO2 Emissions: Per passenger mile is approximately 0.42 lbs/0.19 kgs

# tripsource

BCD travel

Business travel simplified.



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## Washington, District of Columbia, United States

Passenger

**PATTON LYNNE M**

Agency Record Locator

**SL1SRI**




Reference number by traveler

**T00A4G4**



## Ticket Receipt

Total Amount: 83.30 USD

Date	From/To	Flight/Vendor	Status
Thursday, August 23 2018	TRE/WAS	Amtrak 85	
Ticket Number	Invoice Number	Form of Payment	Ticket Amount
543351354906	EZ0005524	CA***** 	
Service Fee Number		Form of Payment	Service Fee Amount
8900746711885		CA***** 	34.30 USD



## Travel Summary

Date	From/To	Flight/Vendor	Status	Depart/Arrive	Class/Type	Baggage Allowance
08/23/2018	TRE/WAS	2V 85		04:01 PM/06:30 PM	Economy	
08/25/2018	DCA-LGA	DL 6142*	Confirmed	01:00 PM/02:27 PM	Economy/V	No Information